

Minutes of the SCOA AGM 1st June 2023 at 1930 – held on Teams

Present

Jon Wheatcroft	TVOC	Chair
Fiona Clough	BKO	Secretary
Richard Sharp	TVOC	Fixtures Secretary
Paul Fox	SN	BOC/BRC 2023 Co-ordinator
Ian Moran	SOC	Club Rep
Charles Bromley Gardner	BAOC	Club Rep

1. Apologies for absence

Liz Yeadon	SARUM	Coaching/Development
Simon Kippin	TVOC	Junior Squad
Di Smith	SOC	Chair

2. Minutes of the last AGM held on 9th June 2022

The minutes were reviewed by those present and agreed to be a true record of the proceedings – proposed by IM and seconded by RS.

3. Matters arising

There were no matters arising from the previous AGM.

4. Chair's report

JW had circulated a short report prior to the meeting that stated the following:
In all corners of the region, we continue to have regular competition, not just on conventional Sunday mornings, but on Saturdays and weekdays too! Surely few can complain of lack of opportunity to participate.

In addition to the regular fare, the region put on the National Coaching Conference, successful SHI and British Championship weekends which drew volunteers from all of the region's clubs.

We are indebted to the volunteers who provide these opportunities for our sport. In particular, I would like to single out our volunteer mappers and controllers who tend to shun the limelight and be more invisible than most.

Our juniors continue to be regularly selected for national training camps. The region is grateful for the volunteer hours put in to our Junior Squad activities.

The region appears to be in good health, no more so than financially. I thank our outgoing Treasurer, Martin. I am delighted to see BKO bidding for funding. Perhaps more clubs could consider doing so.

5. Treasurer's report

Due to unforeseen issues with the current Treasurer the accounts for 2022 are not available for approval at this AGM therefore it was agreed unanimously by attendees at the AGM that the Committee be empowered to approve the 2022 accounts once they are made available.

JW said that we have seen up to date accounts at a recent meeting, but we need to view the audited accounts for 2022. **Action: JW to contact MR.**

Apparently, SK had suggested to JW that SCJS expenses claims be sent direct to JW who could set up the payment (he also sent one). JW currently exploring that task.

6. Fixtures Secretary's report

RS had circulated a lengthy report with analysis of 2022 orienteering activities and participation numbers prior to the meeting.

RS stated that early 2022 there were still covid restrictions that impacted on events but there is a noticeable increase in the second half of the year. This increase has continued in to the first half of 2023 therefore we should see a noticeable improvement in the 2023 figures. Overall, the continuing impact of covid again makes it difficult to make meaningful comparisons with previous years.

7. Coaching/Development Officer's report

LY had sent her apologies for absence and had circulated a report to committee officials prior to the meeting.

LY's report provided details of a level 2 Coaching course and the steps the 4 SCOA participating individuals are making towards achieving their linked training sessions prior to their final assessment.

LY also mentioned the success of the Coaching Conference held in January at Bracknell Leisure Centre.

LY asked for Club Reps to be given a few specific tasks.

Action: Club Reps to remind their club coaches to keep the BOF website up to date with their qualifications and to undertake the required courses if they become out of date. The BOF Admin officer needs to be informed by email and they will update the website.

NOTE: BOF Insurance for coaching activities requires coached who are organising the sessions to be Licensed – this means they must meet the following criteria:

- Be a current member of British Orienteering.
- Demonstrated competence against the standards at the appropriate Coaching award level.
- Signed to confirm they accept the BO Code of Conduct for Coaches,
- Appropriate First Aid qualification (determined by their coaching qualification and it being a suitable area),
- Have attended a relevant Safeguarding course (tutor lead for children or online if you only coach adults).

Consideration should also be made to obtaining an appropriate DBS qualification if the coach will be dealing with children and vulnerable adults.

LY had agreed that, in lieu of a volunteer to progress the development role within SCOA, to maintain a 'listening watch' on Development matters but had nothing to report to the AGM.

8. SCJS report

SK and LT had sent their apologies for absence, SK had submitted an annual SCJS report to the AGM and a Squad Plan for the forthcoming year. The report was reviewed by the AGM who were very pleased with how well the squad had performed over the previous year.

The AGM then reviewed the plan and the proposed budget for the coming year. It was proposed that SCOA make a grant of £3,250 to the SCJS to cover their core expenses for the year. This combined with other fundraising and donations plus use of funds from the development reserve will enable the SCJS to continue to run training sessions, organised weekend trips, part finance athletes' attendance of various training camps (JIRCS, JROS and others) and other similar activities. The AGM discussed the proposed budget and it was agreed unanimously.

9. Technical Officer's report

KS no longer attended the SCOA meetings but had provided a report to the AGM.

SCOA currently have a total of 26 licensed controllers: 3 Grade A (1 of whom only does TrailO), 12 Grade B and 11 Grade C (of which 2 will only act in an 'armchair' capacity). Dave Rollins has been contacted and has stated that he no longer acts as controller for orienteering events.

SCOA is very short of licensed controllers and KS urged all clubs to approach experienced planners and planners/organisers to consider the role.

KS offered to put on the appropriate training for Grade C controllers and those wishing to move up to Grade B at short notice and with little or no cost to SCOA.

Action: Club Reps to ask committees to identify/recruit potential Grade C controllers and to consider suitable Grade C controllers to move up to Grade B.

10. Proposals

There were no proposals.

11. Election of Officers

JW stated that the Treasurer had resigned mid-term due to ongoing issues but that all other incumbent officers had indicated a willingness to continue in their roles. There had been no enquiries from anyone else wishing to be considered. The following individuals were elected:

Chair – JW had taken over this role in 2021 and was willing to continue for one final year (the constitution only permits 3 consecutive years) – proposed by FC and seconded by IM;

Secretary – FC has been in this role since June 2014 – Proposed by IM and seconded by RS;

Treasurer – the current Treasurer has resigned, and no volunteer has been identified. JW will approach a possible candidate from TVOC who had been suggested but all Club Reps need to look to their clubs for possible treasurers.

Fixtures Secretary – RS was nominated by FC and seconded by IM;

Junior Squad – Lead coaches SK and LT – nominated by JW, seconded by IM;

Coaching/Development – LY – nominated by JW, seconded by FC;

Technical Officer – KS – nominated by FC, seconded by JW

12. Any other business

IM stated that he would like to thank all the committee and volunteers for their sterling work over the last 12 months.

There being no further matters for discussion the AGM closed.

Fiona Clough
Secretary SCOA
6th June 2023