

**Minutes of the SCOA Committee Meeting held on Thursday 15<sup>th</sup> September 2022 virtually  
on GoToMeeting**

**Present**

Jon Wheatcroft	TVOC	Chair
Martin Ricketts	TVOC	Treasurer
Richard Sharp	TVOC	Fixtures
Peter Brooke		British Orienteering
Simon Kippin	TVOC	Junior Squad
Di Smith	SOC	SOC Chair
Ian Moran	SOC	Club Rep
Charles Bromley Gardner	BAOC	Club Rep
Alan Wallis	SN	Club Rep
Fiona Clough	BKO	Secretary/Club Rep

**1569 Apologies**

Liz Yeadon	SARUM	Development/Coaching
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**1570 Update from British Orienteering**

As one or two of the committee were having problems with technology and PB had domestic obligations that would shortly call him away JW suggested that he provide a brief update from British Orienteering.

PB said that the last board meeting had been in July and the next was scheduled for 24<sup>th</sup> Sept. There were several points of potential interest to the committee:

1. Everyone would have seen the emails out from BO following the said death of HRH the Queen. As the funeral is set for Monday 19<sup>th</sup> September no events had to be cancelled. DCMS guidance came out on Friday but had no surprises.
2. There have been a few staffing changes. Liz Goodwin has officially left however is still doing a few hours here and there to help out. Jenny Taylor (Communications Officer) left a week ago. Other people are picking up various bits of that role for the time being until she is replaced.
3. BO is working on the new strategic plan, the staffing structure has been completed, further work is ongoing around clubs, coaching, the website, and many other areas.
4. 'Sports Structures' have been doing some research with non-orientees around their perception of the sport and participants and the results are eagerly anticipated.
5. PB is busy with safeguarding, the annual review, CPSU assessment and an assessment by the Ann Craft Trust (for disabled and vulnerable adults). Completion of these reviews are linked with Sport England funding.
6. Regarding the 'Trust Registration Service' BO are still trying to understand the potential impact on clubs.
7. BO members can now benefit from a 30% discount on the cost of Silva products purchased on the Silva Sweden website.
8. Elites have had a busy and successful year and Rachel Handley (International Teams Administrator) is busy planning next year's activities. Juniors have also been active abroad particularly in Portugal.

9. There have been some emails regarding the Trans Policy and the IOF are reviewing it in November.

DS asked (regarding the CPSU and Ann Craft Assessments) that Forestry England Permissions now require a 'Volunteer Policy'. It is not clear what they want in that section of the application. On the Event Safety Training there is a section about considering volunteer welfare and SOC are considering cut and pasting this into this section of the Forestry England application form. A short discussion followed.

JW thanks PB for his update and PB left the meeting.

#### **1571 Review of draft minutes of the AGM held on 9<sup>th</sup> June 2022**

The minutes were reviewed by those present for accuracy. To be fully reviewed and approved at the next AGM.

#### **1572 Minutes of the committee meeting held on 9<sup>th</sup> June 2022 (after the AGM)**

The minutes were reviewed by those members who had been present and accepted to be an accurate record. Proposed by JW and seconded by IM.

#### **1573 Matters arising**

Paragraph 1532 – TOF Ambassador for SCOA region. JW informed the committee that Alun Jones had volunteered to take on this role and had provided two documents that had been circulated prior to the meeting. One is designed for circulation to club committees and members and the other as an explanation for the committee. TOF was discussed briefly, and it was agreed that the report should be circulated to club committees and club members. **Action: TOF report to be circulated to committees and club members.**

Paragraph 1553 – SCOA League rules regarding mappers – RS to draft change to rules and send to Ken Ricketts for the SCOA website to be updated. A short discussion followed regarding the website. RS has drafted the changes and it should be on the "SCOA League" pages of the website shortly - complete

Paragraph 1561 – SCOA Champs – LY to be put in touch with the Organiser of the November Classic – complete.

Paragraph 1561 – FC to identify possible hotels for SHI weekend and email details and prices to IM – completed (although probably superseded by a change in venues).

#### **1574 Chair's Report**

JW gave no apology for the fact that his report (circulated to the committee prior to the meeting) was all about the SHI 2022. JW said that in lieu of a willing volunteer with experience of organising relays that he will take on the role of Organiser of the relays and that Alan Rosen had volunteered to Control the event (Seamus Cunnane was planner).

### Permission

JW informed the committee that Allan Farrington has applied to use Hogmoor for this event and has been given approval verbally, awaiting written confirmation. AF has also requested use of the Community Hall at the location. There is a Park Run at the location but that will have dispersed by 1000.

### Costing/Entries

JW explained that he needs to confirm costings for the event. IM explained that he has a reservation at a hotel in Camberley, but it was quite expensive and as a result he is waiting for a quote from the Premier Inn at Southampton Airport which hopefully will be cheaper. The army have suggested considering accommodation at Longmoor Army Camp which would be much cheaper but of poor quality and not to be relied upon as they might cancel at short notice if something comes up necessitating the army using it. This could however be a last resort.

IM is happy to deal with entries, usual entry fee for the November Classic and it has been suggested £45 per team for the Relay (maximum 24 teams of 3). It was agreed that SCOA may subsidise overall costs by up to a couple of hundred pounds. Normal SCOA levy applies for all competitors in the November Classic however as SCOA is organising the Relays and all fees will come direct to SCOA the SCOA levy will not apply.

IM asked whether the SHI competitors were running the same courses as November Classic competitors and the start times. DS stated that she had taken advice from John Rye (RNOC) regarding start times and confirmed that the SHI competitors on Sunday will start between 0930 and 1015 and other November Classic competitors will have start times after 1015.

IM stated he has enough information now to send an update to all four nations.

A discussion followed regarding the need for a 'host' at the hotel and it was decided that an SN member would cover that role if the hotel in Camberley/Farnborough was used and that Jane Morgan (who should be back down to take part in the Nov Classic and who knows the competitors) may be prepared to perform that role if the Southampton Airport hotel is used.

IM suggested that the competitors' book and pay the hotel direct and JW said that perhaps SCOA could pay for the group meal at the hotel on Saturday evening.

JW asked who to speak to about getting bibs printed. DS suggested Alun Jones as for the JK 2019 he arranged all the bibs through BML.

### Results/Prize giving

AF is doing the timing for the November Classic and has volunteered to do the same for the relays, providing touch-free EMITs free of charge. DS stated that Terry Smith (SOC) has developed some software to produce relay results that could be used on the day.

CBG stated there are two permanent trophies and that the final details should mention the need to return the trophies for the weekend.

### Hogmoor

AW commented that Hogmoor is a very small area and questioned whether it would fit the required course lengths. JW replied that Sarah Rollins had said it would be a very good area for relays. The map was 1:5,000 but as it is only a level B event no permissions required to waive guidelines. AW reminded JW that the map scale would needed to be pointed out in the Final Details as it is non- standard.

### **1575 Secretary**

There was a short discussion regarding the annual Association Return to British Orienteering.

### **1576 Treasurer's Report**

MR stated that he had taken a big email holiday from the middle of August but has now produced an up-to-date report.

There are 5 items yet to be paid; £584 to the EOC, Expenses for the coaching course to Liz and Chris, payment for the latest batch of mugs.

The SCJS have income from the JIRCS and O-tops and expenses for the purchase of the O-tops and JIRCS payments.

SK pointed out that the grants for individual juniors come from the main SCOA account and not from the SCJS account.

JW was keen to ensure that the expenses claim from Josie and Aiden Hilton get paid as soon as possible. MR said he would. AW asked whether Frank Townley, Tommy Rollins and Charlotte Slade had been paid yet. MR to check.

JW said that he is happy that all the SCOA juniors who have been on the Tours are aware that they could make a claim from SCOA for some of their expenses.

### **1577 Fixtures**

RS had circulated a report prior to the meeting but wanted to point out that there was one change to his report and that was the SARUM event at Foxbury Plantation, scheduled to be SCOL1 has been downgraded to a level D due to issues on the area. SARUM hope to put on a SCOL event at Everley on a later date. This means that the first SCOL will be BADO's event at Micheldever on 23<sup>rd</sup> October 2022 and that this will be used for the prize giving.

RS wanted to highlight that the BADO event at Micheldever had no officials registered on the British Orienteering site. **Action: FC to remind BADO committee about updating the BO website with event officials.**

AW asked how to find out about SCOA League events as there appeared to be no information about them on the SCOA website. RS explained there is a SCOA League page on the website that is normally updated by Ken Ricketts. **Action: RS to contact Ken Ricketts re updating the SCOA League page on the SCOA website.**

### **1578 Coaching/Development**

Although LY had sent her apologies for absence, she had submitted a report that had been circulated to the committee. In this report LY updated the committee on the progress of the participants of the recent coaching course that had been delivered recently by LY and Chris Poole (TVOC). JW commented that her expenses for delivering the coaching course were in the pipeline.

LY also provided a brief update on the progress with regards to the Coaching Conference planned for January 2022.

There were no other comments.

### **1579 SCJS**

SK had circulated a report on the recent activities of the SCJS and three reports from the Junior Athletes who had taken part in training camps and events abroad:

Josie Hilton on the EYOC in Hungary

Tommy Rollins on taking part in EYOC and Deeside Training camp

Aidan Hilton on the training camp at Lagganlia.

SK explained that he did not have very much to report. Lots of the junior athletes had been to training camps and that the JIRC's are the current focus. These are taking place in Northern Ireland, based in an army camp, and involving orienteering in some challenging sand dunes.

The M/W16's will be going to the training camp in Hawkshead in November. This usually links in with the Orienteering Foundation but they are not there this year.

SK and Laurence Townley have some free weekends coming up and are looking for possible training locations.

### **1580 Technical Officer**

KS no longer attends these meeting but had circulated a report to committee members prior to the meeting detailing and commenting on the officials nominated for forthcoming Level B events.

SHI Relays 5<sup>th</sup> November 2022 – all officials exceed the recommendations for level B – discussed and the committee approved them.

November Classic 5<sup>th</sup> November 2023 – Organiser Alastair Moir, Planner Terry Smith (Controller not yet identified). KS pointed out that Alastair has only organised level D events to date however he is Assistant Organiser at this years November classic/SHI. He has been involved in Level B events as a Planner and KS went on to point out that experience levels for Organiser and Planner are only recommendations in the current rules. This was discussed by the committee and approval was given.

Chiltern Challenge 26<sup>th</sup> February 2023 (TVOC) – Organiser Colin Duckworth, Planner Roger Thetford, Controller Gordon Parker (SLOW) – the nominated officials were discussed, and it was pointed out that Colin Duckworth would require the support of an assistant. Discussion followed on the value of having Assistant Organiser for all level A and B events to spread experience around. Approval given for those officials.

JW asked FC to ensure KS was thanked for her efforts and her ongoing support and to pass on his apologies for poor formatting of the form.

### **1581 BOC/BRC Update**

Paul Fox was not able to attend the meeting but had circulated a report to committee members prior to the meeting detailing the status with both the events. He indicated his priorities for the next 2 months and his current concerns (parking for Cold Ash and that entry numbers may be down for various reasons).

AW asked whether BKO were happy to use SI for timing. FC confirmed that it had been a unanimous decision and that the planners had some experience with the equipment.

DS suggested that as the SI kit would come from various sources for the events that it is vital that everything is synchronised (FC pointed out that it is the same weekend that the clocks go forwards).

JW thanked PF for providing a thorough update to the committee.

### **1581 AOB**

DS said that she is running an Event Safety Workshop on 9<sup>th</sup> October between 1400 and 1800 in Dibden Purlieu. They are low on people from SOC and she is happy to open the workshop up to other SCOA clubs. WIM and WSX have also been invited to send people.

**Action: Club Reps to circulate workshop to Club members – All.**

### **1582 Proposed dates of next meetings**

Some discussions followed around the dates for early 2023. AW suggested that we are consistent with either the 1<sup>st</sup> or the 3<sup>rd</sup> Thursday on the month as the SEOA meetings are held on 2<sup>nd</sup> Thursday. The committee agreed in principle and agreed the following dates:

1<sup>st</sup> December 2022

2<sup>nd</sup> March 2023

1<sup>st</sup> June 2023 AGM and committee meeting

There being no other matters for discussion the meeting was closed.

Fiona Clough  
Secretary SCOA  
26<sup>th</sup> September 2022