

## Minutes of the SCOA Committee meeting held on Thursday 3rd June 2021 via 'GoToMeeting

### **Present**

Jon Wheatcroft	TVOC	Newly elected Chair
Alan Wallis	SN	
Martin Ricketts	TVOC	Newly elected Treasurer
Ian Moran	SOC	
Caroline Ford	SOFA	
Richard Sharp	TVOC	Fixtures Sec
Laurence Townley	SN	SCJS
Peter Entwistle	BKO	
Liz Yeadon	SARUM	Coaching and Development
Fiona Clough	BKO	Secretary

### **1502 Apologies for absence**

Katy Stubbs	BKO	Technical Officer
Simon Kippin	TVOC	SCJS (LT attending in lieu)
Peter Hart	BOF	Board Meeting
Bernie Fowler	BAOC	

### **1503 Minutes of Committee Meeting held on 4th March 2021**

JW proposed that the minutes be accepted as a true record of the meeting. LY seconded this and it was agreed by the committee.

### **1504 Matters arising**

- Paragraph 1397 - VHI relay event 2021. RS suggested this be better covered in his section.
- Paragraph 1492 - identify new Chair and Treasurer - complete.
- Paragraph 1495 - SCOA champs to be held at Chiltern Challenge 23rd May - done.
- Paragraph 1497 - **Club Reps to remind club coaches of the new requirements to have completed Safeguarding Training to be a licensed and insured coach - ongoing**
- Paragraph 1498 - IM to put November Classic organiser in touch with LY - complete.
- Paragraph 1500 - TVOC/SOC committees to be informed that their funding bids have been agreed in principle and to provide updated schedules - both committees informed and passed back their thanks. PE stated that the TVOC grant has not been paid yet as he was waiting for an update. MR stated that he is waiting for an updated schedule from the co-ordinator and will chase it up. JW said they were waiting for the resumption of normal level D events - complete.

### **1505 Chair's Report**

EH (the outgoing Chair) had provided an update for the meeting that had been circulated to members prior to the meeting. This mentioned the grants to TVOC and SOC (mentioned in para 1500) and the issue with the Treasurer elected at the 2020 AGM having been unable to take over the role and now standing down. MR from TVOC had agreed to take over and in the meantime PE had continued to cover.

In the report EH also mentioned that Andrew Evans from the Orienteering Foundation was still looking for someone from within SCOA to act as an ambassador for the charity.

JW had attended the AGM of the EOC on 27th May 2021 on behalf of SCOA.

The final point EH mentioned in his report was the forthcoming meeting being held by British Orienteering to discuss the current JK awarding process and structure - this is to be discussed in Any Other Business.

JW stated he wanted to thank EH for all his hard work during his tenure as SCOA Chair. The rest of the committee wholeheartedly agrees.

### **1506 Secretary's Report**

Nothing to report.

### 1507 Treasurer's Report

PE provided an update as the outgoing Treasurer.

This years SCOA levies amount to £626, the grant has been paid to SOC of £1,500 and additionally a 'Condes' licence has been purchased for SCJS. At the moment we have a £1,000 deficit.

PE made an observation about the Junior Squad plan that had been circulated that in past years the expenses have been between £600 and £900 per year, this plan shows £1,470. PE asked whether this was because the training camps are a long way away? LT explained that the next JIRC's are in the North East but that the reason for the increase was that recent experience organising training sessions there has been an expectation that a donation would be paid to the landowner whereas previously this has been free. This has been £50 - £75 so they have made allowance for this in the plan. LT also informed the meeting that Hawkshead JROS training is to go ahead in November.

PE explained that the budget for 2021 is for MR to issue but that he is happy to support MR in producing that. PE and MR have a meeting scheduled next week. PE also mentioned that they need to review the bank signatories later in the year and arrange for JW to take over from EH. This can be done once PE has handed over to MR. Signatories would then be MR, FC, JW and RS. PE said he needed a form physically signed by FC to change over to MR.

JW stated that the EOC AGM held on 27th May 2021 agreed that there would be no contribution for 2020 and that 2021 contribution will stay at 2019 levels (80p per adult + £20).

### 1508 Fixtures Secretary's Report

RS had circulated a report to the committee prior to the meeting and highlighted the following points:

1. The 2019/20 SCOA league season was curtailed in January 2020 and the awards (mugs and certificates) have not yet been arranged or awarded. It was agreed to continue with the mugs and certificates and RS will sort it out. **Action: RS to liaise with Ken Ricketts to sort out mugs and certificates.**
2. VHI weekend in November 2021 - RS explained that the individual competition will be on Sunday with the November Classic and a small relay event on Saturday (this would clash with the Salisbury City Race - SARUM). An event to host the relays has yet to be identified. It would be a small event with around 60 to 80 competitors in total. There should be two classes with either mass start or starts 10 minutes apart. Longest course 5km. There is no accommodation element to it. Orienteering England has full details the format required. LY suggested that perhaps a club might be prepared to run a relay on its own. IM suggested perhaps a BADO area? **Action: All Club Reps to return to their committee to see whether they are willing to host a level D and have the Relays with that event or to host the VHI Relays on their own.** <<IM did state that the November Classic is still only 50/50 whether it will go ahead or not>> **Action: RS to contact home nation Team Managers via Fixtures Secretary or Scott Collier to let them know that VHI is in doubt because of land access issues.**
3. BOC and BRC 2023. RS explained that he now has agreement from the clubs for both events. Saturday will be the BOC at Cold Ash (BKO) and the Relays will be at Hambledon on Sunday (TVOC). We now need to appoint the key officials including a co-ordinator and all parties need to liaise with Helen Errington who will be the British Orienteering representative/ advisor for the event weekend. JW stated that the most pressing matter for TVOC was to get the land access agreed for Hambledon as the person who drew up the contract goes on maternity leave shortly. JW asked who should sign? RS said that there needs to be an agreement with BO around the funding of the events. The committee agreed that JW could sign it. MR confirmed that a deposit of £150 was to be made. JW informed the committee that TVOC have a mapper (Mark Thompson) and organiser (Neville Baker) for the relays but needed a planner. JW said that EH had said that although he was not currently up to planning the relays he was happy to advise the appointed planner if that would be helpful. FC stated that Helen Errington (HE) was keen for a coordinator to be appointed, LY agreed stating that in

her experience a coordinator was useful to keep things rolling together as they were separate events. Discussion followed on the issues with 2 types of timing and JW asked whether BO had a contract for the results for British Champs. **Action: Club Reps to go back to committees to identify the following officials - planners for the relays and the long distance, organiser for the long distance and a coordinator.**

4. RS informed the committee that the CSC 2022 will be hosted by BKO.

### **1509 SCJS**

SK and LT had circulated a report of the recent activities of the Junior Squad and of the planned training weekends for 2021. Unfortunately by this time LT had dropped out of the meeting.

### **1510 Coaching**

LY stated she has been working with SK (SCJS) regarding the new DBS requirements and the qualifications currently held by his coaches and helpers to ensure that all helpers have undergone appropriate checking. Club Coaches may also need to get DBS checked too but it is very easy to do.

LY is doing a 1 day First Aid course in November to cover the coaching first aid requirements.

A discussion followed with AW and LY regarding establishing who is a qualified coach within any club. LY explained that it is necessary for the individuals to make sure the BO database is kept up to date as different qualifications have differing expiration dates. LY suggested AW speak to Sue Bett as that is the coaching lead LY contacts prior to each SCOA committee meeting to establish what coaching activities have taken place. A discussion followed regarding Data Protection implications and that information can be accessed on a 'need to know' basis. LY stated that the Coaching qualification does not expire it is just the various other requirements that need to be refresher trained without which a coach will no longer be licensed (First Aid, Safeguarding, DBS) without which the BO insurance for coaches is not valid. LY suggested that AW look on the BO database to check who the SN coaches are and then confirm with the individual that they are currently qualified.

### **1511 Development**

LY had circulated a brief report (echoing the AGM report) detailing the Annual M/W12 Youth Camp planned for the weekend of the November Classic.

### **1512 Technical Officer's Report**

Nothing to report.

### **1513 Any Other Business**

FC stated that she had received an email from Peter Hart asking for a SCOA representative to attend (virtually) a meeting to discuss 'whether the current JK awarding process and structure is fit to meet the needs of the sport in the future and if not, what are our options?'. Who is to attend on behalf of SCOA and what guidance do the committee give to them on our behalf. FC said that Di and Terry Smith (JK2019 Coordinators) had volunteered to attend and RS stated that he would be willing to support them.

FC read through the purpose and discussion points from the email.

RS explained that the JK is rotated equitable around the regions.

IM stated that the question is are we happy with the format? Are we happy to put it on every 8 years? We have loads of members available to support the hosting of such a large events but limited (and reducing) areas to hold it on. Other regions, for example Wales have very few people to run such a large event but loads of areas.

It was agreed that Easter is a good time to hold it.

JW said that years ago it used to be just a small training event on the Friday and a 'rundown' event on the Monday with only the Saturday and Sunday events being major.

LY said that the events calendar is very busy with British Sprints/Relays/ Long Distance/Mixed Relays, this uses up a lot of weekends each year making it difficult to schedule events without clashing.

RS said there had been a suggestion that the JK be turned into the British Champs with Sprints/ Middle/Long/Relay instead of the JK events. This was discussed and the committee considered this just changed the name and did not address the issues.

JW said that from the Perspective of SCOA the JK is not a 'dead duck', we have the volunteers but our problems are with finding suitable areas. Perhaps our members might staff JK held in other regions?

A discussion followed around the question whether there were any other areas for the Long Distance race other than Cold Ash or Hambledon. It was agreed there were other areas but limitations arose due to either parking capacity, ground nesting bird and Forestry Commission restrictions. It was felt that although SCOA hosted JK's are generally well attended that competitors may become bored with visiting the same areas every time the JK comes around to SCOA.

RS questioned whether there was a need to have a Long Distance race as part of the JK?

LY said that they need to identify non Forestry Commission areas and then rotate JK events around them.

**Action: FC to share the views of the committee with Di and Terry Smith prior to the meeting on 23rd June.**

#### **1514 Dates of next meetings**

**\*\*TUESDAY\*\*** 7th September 2021 - note this is on a Tuesday - virtual  
Thursday 2nd December 2021 - may be face to face depending on current situation.

There being no more matters to discuss the meeting closed.

Fiona Clough  
Secretary SCOA  
21st June 2021