

**Minutes of the SCOA Annual General Meeting held on Thursday 3rd June 2021 held virtually on 'GoToMeeting'**

**Present**

Jon Wheatcroft	TVOC	
Alan Wallis	SN	
Martin Ricketts	TVOC	
Ian Moran	SOC	
Caroline Ford	SOFA	
Richard Sharp	TVOC	Fixtures Sec
Laurence Townley	SN	SCJS
Peter Entwistle	BKO	Covering Treasurer
Liz Yeadon	SARUM	Coaching and Development
Fiona Clough	BKO	Secretary

**1. Apologies**

Eric Harper	BKO	Chair
Katy Stubbs	BKO	Technical Officer
Simon Kippin	TVOC	SCJS (Laurence attending in lieu)
Peter Hart	BOF	(attending a Board Meeting)
Bernie Fowler	BAOC	

EH had sent his apologies as the outgoing chair. JW agreed to chair this meeting. Although PE stood down as Treasurer at the 2020 AGM, Jon Steed (BADO) had not actually taken over as Treasurer and had eventually withdrawn therefore PE had continued in the role and attended to present the accounts for the last year.

**2. Minutes of the last AGM held on 18th June 2020 (Zoom)**

The minutes were reviewed by those present and agreed to be a true record of the proceedings - proposed by CF and seconded by IM.

**3. Matters arising**

There were no matters arising.

**4. Chairs report**

Although unable to attend EH had circulated the following report prior to the meeting.

'Orienteering is finally starting to get back to some semblance of normality. Hopefully this time we won't have a false dawn like we had last autumn.

As you all know there have been very few organised Orienteering activities in the past year prior to the recent resumption. The Junior Squad has been able to keep in contact and arrange training sessions using Zoom and the clubs have provided individuals with the opportunity to run in areas using MapRun.

Prior to the first lockdown in March 2020 there had been a full set of events in the region, including SCOA League events. The 2020/21 league season was cancelled as a result of the second lockdown after just one event.

In early 2020, following work by Ian Moran and Alan Wallis, the SCOA policy on GDPR was completed and added to the website. Glyn Thomas has taken over managing the SCOA Badge award scheme and the website was updated to reflect the current event structure.

There were ongoing discussions about what to do with the monetary surplus from the JK2019. TVOC and later SOC, put in proposals relating to coaching and events aimed primarily at encouraging juniors. At the September meeting it was decided to put on hold the proposals for 6 months. Subsequently, following revisions to reflect the delay in the timescales, the proposals were approved at this March's meeting.

To finish, this is my last report as my 3 year tenure as SCOA Chairman has come to an end. The 3 years have included the highs of a very successful JK and the lows of the last year as we have struggled through the pandemic. I would like to express my thanks to all the committee and the clubs for all the work they have put in.'

JW said, and the AGM agreed wholeheartedly, that he would like to offer EH a vote of thanks for all his hard work as SCOA Chair.

### **5. Treasurer's report**

PE had circulated a report, audited accounts for 2020 and also an account summary (to provide comparisons with previous years) prior to the meeting. PE then highlighted that SCOA had achieved a good proportion of the expected income but had very little expenditure. As a result 2020 had produced a surplus of £1535. In a normal year we would expect a deficit of over £1,500 so this is a freak result.

#### **Proposal**

PE proposed that for the year 2021 the annual membership for SCOA clubs be reduced to £0 - to return to £2 per adult from 2022. The SCOA levy to remain the same. This has already been discussed at the last committee meeting but needed to be confirmed at the AGM. IM seconded the proposal and it was agreed unanimously by the AGM.

JW thanked PE for producing clear reports and audited accounts. IM said that, on behalf of the AGM, PE should be given a vote of thanks for keeping the accounts going after he had stood down at the last AGM.

To confirm - PE is standing down from the role of SCOA Treasurer.

### **6. Fixtures Secretary's report**

RS had produced and circulated a report and analysis of SCOA events prior to the meeting but commented that it has not been possible to make meaningful comparisons with previous years.

### **7. Coaching/Development Officers report**

LY had circulated a report covering coaching and development to the AGM prior to the meeting.

LY mentioned that the 2021 Coaching Conference had been held over several sessions in January and had been very successful in this format. The 2022 Coaching Conference was going to be hosted by SWOA and organised by Christine Vincent (KERNO) and LY.

A discussion followed on the requirements for Coaches supervising coaching sessions to be licensed and to be covered by the BOF Insurance:

- current BOF member; and
- qualified coach; and
- signed BOF code of conduct; and
- current first aid cert; and
- safeguarding trained to appropriate level.

Additionally DBS checks are required for coaches dealing with children or vulnerable adults. LY mentioned that the DBS requirements have changed recently requiring more coaches and helpers to be covered. All these requirements should be recorded and updated on the BOF database so that it reflects currently trained/qualified coaches.

### **8. SCJS**

The SCOA Junior Squad Annual Report 2020-2021 had been circulated prior to the meeting and although SK was unable to attend LT was present in his place. LT stated that despite Covid restrictions the squad had been able to organise 4 forest training sessions across the region and 8 zoom training sessions. Three SCOA squad members also took part in a virtual Lagganlia, Adam Methven was selected for the GB Talent Squad 2020 and Frank Townley was selected for the Talent South Initiative.

Selections for 2021 camps and competitions will be announced later in June.

### **9. Technical Officers Report**

Although KS no longer attended SCOA meetings she had circulated a report prior to the meeting.

One particular point made was to remind clubs that approval of officials to events at levels A and B (and C where the controller is from the same club) is still required. Forms should be submitted to KS in good time before the event to allow for any potential issues to be addressed, especially for level A events where final approval of officials is at BOF level. This point was noted by members present.

JW formally thanked KS for her ongoing work for the region.

### **10. Proposals**

There were no further proposals other than the reduction in annual membership fees already covered during the Treasurer's report.

### **11. Election of Officers**

Chair - EH having completed 3 years as Chair was standing down. JW had indicated a willingness to take on the role and was proposed by FC, seconded by CF.

Treasurer - PE had resigned at the 2020 AGM but had kindly continued to keep the accounts until this year as the new Treasurer had become unavailable. MR from TVOC had volunteered to take on the role - proposed by FC, seconded by LY.

Secretary - FC having fulfilled the role for some years stated she was willing to continue - proposed by AW, seconded by JW.

Fixtures - RS indicated his willingness to continue in the role - proposed by JW, seconded by CF.

Development/Coaching - LY stated she was willing to continue to cover both roles - proposed by JW, seconded by CF.

SCJS Coaches - LT and SK agreed to continue their work with the Junior Squad - proposed by JW, seconded by CF.

Technical Officer - KS, although not willing to attend the meetings unless specifically requested was willing to continue to advise the association on technical matters - proposed by JW, seconded by CF.

All officials were elected unopposed and unanimously.

### **12. AOB**

LY informed the meeting that with the help of the organiser and the team at the TVOC event at Hambleton that she had managed to award the medals to those successful in the SCOA champs. Medals were either awarded or sent to them via a representative of their club. Approximately half had been collected in person by people who had waited for the ceremony. LY asked whether we wished to continue to award medals as if so we would need to purchase some more for SCOA Champs 2022. This was discussed by the AGM and received unanimous support.

There being no further matters for discussion the AGM closed.

Fiona Clough  
Secretary SCOA  
5th June 2021