

**Minutes of the SCOA Committee Meeting held on Thursday 5<sup>th</sup> September  
2019 at the Friends' Meeting House, Newbury**

**Present**

Eric Harper	BKO	Chair
Peter Entwistle	BKO	Treasurer & Club Rep
Ian Moran	SOC	Club Rep
Richard Sharp	TVOC	Fixtures Secretary & Club Rep
Alan Wallis	SN	Club Rep
Liz Yeadon	SARUM	Coaching & Development
Stefan Stasiuk	BKO	Club Rep
Fiona Clough	BKO	Secretary

**1420 Apologies for absence**

Simon Kippin	TVOC/SCJS
Laurence Townley	SN/SCJS
Alan Kersley	BADO
Bernie Fowler	BADO
Caroline Ford	SOFA
Ruth Beale	British Orienteering

**1421 Minutes of AGM held on 20<sup>th</sup> June 2019**

The minutes of the AGM were reviewed for accuracy and it was agreed they were a true reflection of the discussions (to be approved at the next AGM).

**1422 Minutes of the committee meeting held on 20<sup>th</sup> June 2019**

The minutes of the last meeting were reviewed and one error identified for correction prior to publication – page 2, the dates of the JIRCS under discussion is actually 26/27<sup>th</sup> September 2020 not 2019 as recorded. Other than that the minutes were accepted as a true record.

**1423 Matters arising**

- Paragraph 1388 GDPR - Following the last committee meeting Peter Hart (British Orienteering) had sent a document they work from. EH stated that following an email exchange with both IM and AW they all felt it was too long winded for a smaller volunteer organisation and that they would return to the previous version. **Action: IM to review the policy document and to circulate it to the committee in the next 2 weeks.** SS asked whether we have to register with the ICO. Both IM and AW confirmed that it was unnecessary.
- Paragraph 1397 – JIRCS 2020. IM stated that SOC has been working with Allan Farrington from BAOC to confirm land access and accommodation for JIRCS. The plan was to use Longmoor for accommodation and the individual competition and Queen Elizabeth Country Park for the relays. SOC does not have the capacity to organise the entire event and would look for help/support from other clubs. Hopefully BAOC will organise one event and SOC will organise the other but once the planners and organisers are in place this situation will become clearer. Competitor

numbers for this event are between 150 and 200 on average. The request to reduce the event level to a level C is now not relevant as neither area is in the New Forest. Parking is not generally a problem for this event as the majority of competitors travel by minibus. **Action: IM to return to the SOC Committee with a view to setting a date where they will commit to this event.**

- Paragraph 1397 CSC Round 2020/Southern Nights 2020 & British Middles 2021. RS explained that SN have shown an interest in hosting the CSC Round 2020 but would need it to be on the Saturday rather than the Sunday. The competition rules state that all rounds must be held on the same day. RS explained that we have an obligation to provide a CSC Round event and it is also SCOA's turn to host the Southern Nights however the British Middles are not our turn. The British Middles are not necessarily being combined with the British Sprints and may now be held together with a mixed sprint relay. **Action: Club Reps to return to committees to see whether their clubs are prepared to host either CSC Round 2020 or Southern Nights (Nov/Dec 2020).**
- Paragraph 1397 VHI 2021. It had been suggested that the VHI could be held in conjunction with the November Classic 2021. It is SCOA's turn to host VHI in 2021. IM stated that the SOC Committee was still discussing it and that they had some questions regarding the requirements of the competition. EH asked if it was held with the November Classic then who would host the Relay competition on the Saturday? RS explained that the Relay was actually very small catering for only 30 – 40 competitors. LY mentioned that the November Classic weekend normally has an urban race on the Saturday. A discussion followed on adapting the VHI Relay to fit into the urban context but it was agreed it would not be suitable. RS needs to know for sure whether SOC are happy to host it for the National Fixtures Meeting in October 2019. **Action: IM to confirm with SOC committee whether they are prepared to host VHI with the November Classic 2021 and to feed that response back to RS**
- Paragraph 1398 **Action: Committees to continue to monitor membership to identify possible juniors for the SCJS** – EH decided this was an on-going task and not for 'matters arising' - complete.
- Paragraph 1400 **Hosts required for either Yvette Baker Trophy Final or the Peter Palmer Relays in 2022.** The YB Trophy is held in early July, provides 4 courses and has around 200 to 300 competitors. The PP Relays is held the first weekend after the children return to school after the summer holidays and also requires accommodation. Neither is appropriate to piggyback on another event and neither are particular revenue earners. RS stated that at this time it is more important to fill JIRC's, VHI, the CSC round and the Southern Nights. **Action: Club Reps to again discuss with committees the possibility of hosting either of these events in 2022.**
- Paragraph 1408 **SCOA League prizes** EH informed the committee that Ken Ricketts has ordered the mugs (John Farren lives in the village where they are manufactured and will collect them) – complete.
- Paragraph 1412 **Payment for Youth Camp at November Classic.** PE stated that he has progressed this, the money is ready and he is waiting

for the account details from Phil Conway. A discussion followed around publicity for the Youth Camp and the circulation of the flyer. Ongoing.

- Paragraph 1416 **Action: AW to confirm Brian Pilling wants to continue as Controller (Event Safety Workshop) and KS to forward details of officials for Southern Champs 2020 to E&CC.** Brian Pilling has now completed ES Workshop and KS has submitted details to E&CC - complete

#### **1424 Chair's Report**

EH had circulated a report to committee members prior to the meeting but suggested that the question of the JK surplus will be dealt with in AOB.

Regarding negotiations with DIO on land use fees, Peter Hart has made no progress in reducing the £5.50 per person charge other than obtaining DIO's agreement to reduce the fee to £3 for juniors (under 16's). PH feels we have gone as far as possible with the Brigadier at DIO and now need to be progressed direct with politicians. Due to the current political turmoil this may be delayed for some while. PH will pursue whether we can get a refund for the under 16's who ran at the JK2019.

AW mentioned that SN are still in contact with DIO trying to improve on the minimum fee of £1,000 for any event. It is clear that it depends on which DIO office you are dealing with on the licence charges levied.

The agreement with the Forestry Commission is yet to be finalised.

EH said that he is the organiser for the forthcoming BSOC, which unfortunately clashes with the SN Trophy. He will need some help with the event. Planners are from TVOC. There has been recent filming in Black Park where fences have been erected that might cause issues on the day. They are using TVOC's SI, Michael Napier is doing the results and entries will be through Melanie Elkington through the BSOC website (although it has not been updated yet). BSOA have 300 dibbers.

A discussion followed regarding whose event this was in relation to any surplus/loss made from entries. EH is doing the budget and plans to break even but that is not certain.

SS (BKO) asked whether the Saturday training event could also be a BKO Saturday event? EH said that BSOA was happy to make Saturday an open event but Sunday is closed. Normally the Saturday training session is held in the afternoon. The training event is to be held in Langley Park and the Langley Park map is dated 2013. KS is willing to make the necessary updates and will charge for that. KS is also making updates to the Black Park map. EH explained that they had planned to charge £2 per map for the permanent course map and to have someone in the car park handing out the maps.

**Action: SS to check with the BKO committee to see if BKO are happy for the BSOC to be a SCOA surplus/loss and also to see whether they wanted to use Langley park for a Saturday event on 16<sup>th</sup> November.**

#### **1425 Secretary's Report**

Nothing to report

#### **1426 Treasurer's Report**

PE circulated a report and Account Summary for both SCOA and SCJS prior to the meeting.

##### SCOA

PE informed the meeting that there has been no change in income since June but that £1,169 has been spent since the last meeting (on various grants, hire of the meeting room and refreshments/mileage).

The year to date summary shows 5 event levies plus one outstanding (Thame Urban) and there is currently a YTD deficit of £834. The budgeted deficit for the full year was £2K but it will be more like £1,600 - £1,800.

##### SCJS

The only SCJS financial activity since the last meeting has been entry to JIRC's plus sale of subsidised tops therefore at the moment SCJS spending is lower than budgeted.

SCJS have currently only received £600 from the £1,200 budgeted subsidy from SCOA so it is probable that they will not need the full £1,200.

PE said that the JK2019 surplus portion received by SCOA is £22,304, which is higher than the surplus received from the JK2013 (£13K) but that SCOA are not scheduled to host the JK for another 10 years. SCOA run at a deficit to support the SCJS and provide grants therefore we need to keep a proportion of this money aside to allow for future year deficits.

PE informed the meeting that there are currently 4 bank account signatories: Fiona Clough, Peter Entwistle, Richard Sharpe and Di Smith. PE proposed that EH should replace Di Smith as one of those signatories. The committee agreed this. **Action: PE to arrange removal of DS and replacing her with EH as SCOA Bank signatory.**

EH mentioned that the chair of SOC (Julian Hartwell) had asked whether the JK Surplus was a trading profit and therefore taxable. **Action: PE to check with Bob Dredge.**

#### **1427 Updates from British Orienteering**

There was no update from British orienteering.

### **1428 Fixtures**

RS circulated a report to the committee prior to the meeting detailing the forthcoming major events in the region, the current status of the SCOA League and raising a number of other matters to be considered.

Two forthcoming level C events in the region were missing officials:

SOC event in the New Forest on 12<sup>th</sup> October has no controller.

BADO Pamber Forest 23<sup>rd</sup> November 2019 has no planner or controller shown

**Action: SOC and BADO Club Reps to chase this up with their committee.**

RS said that he has included a SARUM and a WIM event in this years SCOA league making 7 events in total. SCOL1 will be the BKO level C at Bucklebury on 6<sup>th</sup> October and the prize giving will be held at SCOL2 the SOC event at Fritham on 12<sup>th</sup> October.

### **1429 Junior Squad**

SK had sent his apologies, as he was unable to attend this meeting however he had circulated a report detailing the activities of the SCJS since the last meeting in June. There has not been a lot going on over the summer although a number of the SCJS had been selected for various camps and competitions. SK did state that JIRC's 2019 is being held in Barnsley and asked whether anyone from the 2020 planning team was attending this event. As we are still waiting for SOC to confirm they will be hosting this event there is not currently a planning team for JIRC's 2020.

### **1430 Coaching**

LY had gathered reports from the regions coaches and recirculate them as usual. Responses had been received from SOFA, SARUM, SN and SOC with no information forthcoming from the other member clubs.

LY stated that she is assessing Helen Wheelwright (SOC) on Sunday as part of her Level 2 Coaching assessment. Additionally there is a coaching event being organised by Derek Allison as part of the Orienteering Federation Schedule taking place on Saturday 23<sup>rd</sup> November at Haverthwaite in the Lake District. Details can be found at [www.orienteeringfoundation.org.uk](http://www.orienteeringfoundation.org.uk).

### **1431 Development Officer's Report**

LY circulated a report prior to the meeting. There were several points of particular note.

Craig Anthony, currently Head of Development at BOF is leaving to take up the post of Chief Executive of the British Wrestling Association.

There is a British Orienteering Junior Advisory Group Meeting scheduled for 11<sup>th</sup> October that LY will be attending. It is expected there will be some discussions on the change of courses juniors must make when they change age group during their mid-teens. This is considered quite a big leap and has the potential to put off juniors from continuing in the sport. Phil Conway is doing some research on this and will produce a paper soon.

BOF are also making an effort to gather results from clubs for level D events now. This is to help recognise junior achievements. It requires clubs to load their level D results onto the BOF database.

LY also updated the committee on the progress being made to organising a M/W12 Youth Camp for the South regions to be held on the weekend of the November Classic. Burley Youth Hostel has been booked and LY is keen for the flyer to be circulated to possible participants (and their parents).

### **1432 Technical Officer's Report**

KS sent a message to the meeting stating that as previously agreed she was not attending but had circulated a report prior to the meeting.

Several forthcoming events needed to be considered by the committee:

#### Level B – November Classic 3<sup>rd</sup> November 2019

Controller – Steve McKinley (SN)

The planner and organiser have already been approved at the previous meeting but at that time a Controller had not been identified. Now Steve McKinley has agreed to perform that role. KS recommended Steve; he is a level 'A' controller and is more than qualified. Without further ado the committee approved his appointment in that role.

#### Compass Sport Cup Heat 15<sup>th</sup> March 2020

No officials identified to date and they need to be identified and approved as soon as possible.

#### JIRC's 26/27 September 2020

Again, no officials identified, this needs to be done as soon as possible.

KS asked for consideration to be given that she be given authority to approve appropriately qualified and licensed controllers for events outside meetings with a view to only raising it with the committee if the proposed controller does not meet the requirements or that there is no controller appointed. This was discussed fully by the committee and it was agreed on the condition that KS report to the committee when she has done it. **Action: FC to email KS.**

### **1433 Any other business**

1. PE stated that he has made the payment to the Friends Meeting House for the last few meetings and that Natalie has asked him to confirm the dates for 2020. Apparently the building is not being knocked down as part of the redevelopment of the area but will be renovated to some degree. PE asked that LY confirm that a meeting room will still be available for the suggested dates. LY proposed the following dates for 2020:

5<sup>th</sup> March 2020

18<sup>th</sup> June 2020 (AGM also)

17<sup>th</sup> September 2020 (RS unable)

3<sup>rd</sup> December 2020

2. LY volunteered to attend the Club and Members Forum being held in Leeds on 16<sup>th</sup> November 2019 on behalf of SCOA (EH unable as organising BSOC on 17<sup>th</sup>). LY confirmed she could claim travel expenses for the trip. This was agreed.

3. There was a lengthy discussion on how best to utilise the unexpectedly large excess from JK2019. EH had asked each club to consider it and feed their thoughts back to him. Generally there were two main ideas:

- How to develop the sport, increasing the number of both juniors and also young adults, to chase the running boom, 'Park run' etc.

Discussions continued around various projects that had been run by SARUM, the cost and how many people it had attracted to the sport. LY suggested that clubs need to ask the question 'What is stopping your club increasing in numbers?' then consider hiring someone in to help achieve what the club cannot do on their own.

Discussions also considered the impact of social media on membership and events.

- It is understood that funding is being withdrawn for the GB squad and that SCOA clubs would be interested to funding them.

AW asked exactly what the current situation was for GB Squad funding. Sport England funding for the senior squad will be completely gone by 2021 but it is not known exactly the current situation. It was felt that the SCJS was quite well funded with regional clubs donating to the squad, the cake stall and other fund raising activities.

EH summarised that the two ideas were:

- 1) To donate money to GB Squad/JROS/SCJS; and
- 2) Regional Development/Marketing/use of Social Media to increase membership, perhaps employing someone for a fixed term, part time.

EH asked that Club Reps go back to their committees and have further discussions on these options. **Action: Club Reps to discuss this with their committees with a view to refining proposal.**  
**Action: EH and FC to establish more about the current and future incomes for GB Squad/JROS/SCJS.**

#### **1434 Dates of next meeting**

The next meeting will be on 5<sup>th</sup> December 2019.

There being no further matters for discussion the meeting closed.

Fiona Clough

Secretary – SCOA

22<sup>nd</sup> September 2019