

Minutes of the SCOA Committee Meeting held on Thursday 20th June 2019
at the Friends' Meeting House, Newbury

Present

Eric Harper	BKO	Chair
Peter Entwistle	BKO	Treasurer & Club Rep
Ian Moran	SOC	Club Rep
Richard Sharp	TVOC	Fixtures Secretary
Alan Wallis	SN	Club Rep
Liz Yeadon	SARUM	Coaching & Development
Alan Yeadon	SARUM	Club Rep
Bernie Fowler	BADO & BAOC	Club Rep
Peter Hart	British Orienteering	Chief Exec
Fiona Clough	BKO	Secretary

1405 Apologies for absence

Simon Kippin	TVOC/SCJS
Laurence Townley	SN/SCJS
Anne Edwards	JOK Secretary
Simon Moore	BKO
Ruth Holmes	British Orienteering
Alan Kersley	BADO
Julian Hartwell	SOC Chair
Neville Baker	TVOC Chair

1406 Minutes of the last meeting held on 21st March 2019

The minutes of the last meeting were reviewed and accepted as a true record.

1407 Matters arising

- Paragraph 1388 GDPR - **Action: IM to circulate Privacy statement and policy to committee.** This action had been completed and IM stated that SCOA does hold personal data and therefore needs to have a policy on how that data is held. This needs to be explained on any document collecting data and also on the SCOA website. At this time SOC and SN are the only 2 clubs in SCOA with GDPR policy on their websites. IM further explained that the legislation is geared more towards Google and Facebook but any organisation that holds data needs to be able to prove that it is aware of its obligations and that there is an agreed policy on how that data will be held and processed. PH stated that he can provide templates for GDPR policies and that the biggest risk area is in emailing and 'cc'ing people lists of data. It is also important that if someone wants his or her data to be removed that it is possible to do this. RS mentioned that there is a question regarding the retention period in relation to civil actions for injury being brought within 3 years. PH stated that the British Orienteering retain such data for 4 years. AW said that as a result of this SN have changed the website so that emails to various club officials are sent to 'secretary@southern navigators.com' etc. The discussion on personal data continued with the question asked whether members of the SCOA committee were happy for their email addresses to be shared with

other committee members – all present agreed that they were and in particular AW and IM who needed to make contact outside of the meeting. This matter is currently still on-going.

- Paragraph 1397 **Action: IM to see whether SOC committee prepared to host VHI with November Classic 2021** – IM stated he would do this at the forthcoming meeting on 29th June. IM informed the committee that Julian Hartwell has been elected the new club chair. SOC have some issues with JIRC's that are scheduled for 26th and 27th September 2020 that will be discussed at the next SOC committee meeting. The current plan is that the individual event will be held at QE Country Park with the relays at Longmoor that may also provide accommodation at the camp. EH stated that he has received an email from Julian informing him that SOC are struggling with both areas and finding officials for JIRC's. The event cannot be held in the New Forest as it is technically a level B event and the agreement with the Forestry Commission is that they will only hold 2 or 3 level B events per year within the forest. Both the November classic and the Caddihoe Chase are already scheduled around the same period. A discussion followed with the suggestion that the Forestry Commission be approached and that it explained to them that although JIRC's is a level B event this is only for the purposes of planning and that it is in fact only a small event. It had also been suggested that perhaps SOC could get a waiver from BOF so that the event could be shown as a level C. **Action: IM to further discuss this matter with the SOC committee. ALSO Club reps to remind committees of the need for hosts for CSC Round 2020, Southern Nights 2020 and perhaps the British Middles 2021.**
- Paragraph 1398 SCJS **Action: SCOA Club committees to continue to monitor their membership to identify possible juniors for the SCJS – on-going.**
- Paragraph 1400 **Action: Club Reps to discuss with their committees and fixtures secretaries the possibility of hosting either the Yvette Baker Trophy Final or the Peter Palmer Relays in 2022 – on-going**

1408 Chair's Report

EH had circulated a report prior to the meeting covering the JK2019, the SCOA league series and the new chair of SOC.

PH stated that he had been involved in the last Olympics and attended the Sprints and the Middle Distance events of JK2019. He was very impressed with all the hard work put in by volunteers and was happy with all the organisation except for one area provided by a bought in service supplier. PH also noted that the event had appeared litter free

IM asked that the minutes record thanks to all the key people involved in delivering JK2019, co-ordinators, organisers, planners, controllers, team leaders etc.

A discussion followed regarding the results service used for JK2019 and PH informed the meeting that British Orienteering planned to do a 3 year tender for results service for future JK events.

EH confirmed that the SCOA league prizes would again be mugs. **Action: EH to get John Farren to arrange prize mugs.**

1409 Secretary's Report

Nothing to report

1410 Treasurer's Report

PE circulated a report prior to the meeting and handed out copies of the SCOA Account Summary for 2018 year-end and also the Account summary for the year to date.

PE informed the meeting that so far this year SCOA have had nearly £2,000 income but very little expenditure so far. In addition, when the JK2019 accounts have been finalised there will be further income from that. The SCJS are also in a strong position financially having an overall surplus of £923.

A discussion followed regarding the use to be made of the JK2019 surplus including possible support for elite runners.

1411 Updates from British Orienteering

RH had sent her apologies and sent an update by email covering the following subjects:

- The new chair of British Orienteering is Drew Van Beck (SMOC);
- JK2019 and outcomes from that event (Major Events Handbook);
- Competitions Review is to be done with a view to producing a set of standards and specifications linking in to the Major Events Handbook and Event checklists;
- A Talent and Performance review that is being undertaken.

PH then provided additional details about British Orienteering's current direction and in particular that they are looking ahead, beyond 2021 particularly in relation to the withdrawal of funding from Sport England.

Chris Huthwaite is working towards improving the situation regarding clubs accessing DIO areas for events. Clubs were informed that they could contact Chris Huthwaite who will facilitate access to DIO areas under the BAOC umbrella.

PH also explained that they were just finalising a new agreement with the Forestry Commission for charges for adult competitors. There will no longer be a difference in charges depending on the level of the event and this will probably make it cheaper. Additionally if there are several landowners then payments will be pro-rata based on percentage of land usage.

LY commented that with the Forestry Commission the problem is increasingly environmental. PH said he is currently engaging with a senior advisor to Natural England and is hopeful of reaching a better understanding with them.

PH also updated the meeting on the subject of event insurance (non members doing in excess of 3 events without joining). Apparently Clubs and event officials are still insured even if people have done more than 3 events however they are exploring other options such as a day membership fee to cover the insurance aspect.

1412 Fixtures

RS circulated a report to the committee prior to the meeting detailing the forthcoming major events in the region, the current status of the SCOA League and raising a number of other matters to be considered.

The Southern Champs 2020 are to be held with BKO's Concorde Chase in January at Long Valley North and RS questioned whether there would be supporting event on the Saturday before and also whether an organiser had been appointed. FC informed the meeting that Guildford Orienteers were going to hold a Saturday forest event in conjunction with the Southern Champs and that the Organisers for the Southern Champs would be Simon Moore with FC as Assistant Organiser – this would be covered in the Technical Officers update.

Two forthcoming events in the region were missing officials:
BKO level C at Bucklebury on 6th October has no controller
SOC event in the New Forest on 12th October also has no controller.

Action: BKO and SOC Club Reps to chase this up with their committee.

There are several major events that require host clubs:

SCOA Compass Sport Cup Round 2020 15th March 2020 – perhaps SN or SCOA could just not have one.

Southern Night Championships 2020 in November/December
VHI 2021 (SCOA's turn to host)

For all of the above see matters arising paragraph 1397 above.

Regarding the SCOA League, there had been 6 events last year however there are 8 scheduled for the forthcoming season therefore 5 events will count.

1413 Junior Squad

SK had circulated a report detailing the activities of the SCJS since the last meeting in March. Three training sessions had taken place since the last meeting and the five new juniors have joined the squad from St Andrews School in Pangbourne.

1414 Coaching

LY had gathered reports from the regions coaches and recirculate them as usual. There had been no reply from SN. AW asked her to email Laurence Townley in future as he generally looks after the club coaching sessions.

1415 Development Officer's Report

LY circulated a report prior to the meeting. At the meeting LY said there were discussions on whether M/W14 – 16 should get ranking points. This matter is subject of on-going discussions between British Orienteering, Phil Conway and other interested parties.

LY made a bid for a funding contribution from SCOA. Phil Conway is running a Youth Camp over the November Classic weekend for juniors in the South. The juniors are being asked to make a contribution but additionally Phil is asking for a £250 contribution per association. There are places for 30 juniors (10 per region) plus parents and helpers. This is for juniors not yet in the junior squads to help them improve their orienteering and to feed into the junior squads. The committee discussed this and it was agreed to support this Youth Camp.

Action: PE to arrangement payment.

1416 Technical Officer's Report

KS sent a message to the meeting stating that as previously agreed she was not attending but had circulated a report prior to the meeting.

KS has reviewed the list of current controllers registered with British Orienteering. At this time there are 4 controllers who have not completed an Event Safety Workshop. 1 is from BKO and now lives in the US (KS will contact him by email) the remaining 3 are SN members. One has refused to attend an Event Safety Workshop, one has stated he wished to take a break from controlling and the third (Brian Pilling) has said he will attend a workshop but does not appear to have done so to date. KS asked that AW contact Brian and confirm whether he wishes to continue being a controller. **Action: AW to contact Brian Pilling**

Several forthcoming events needed to be considered by the committee:

Level A – Southern Champs 26th January 2020

Organiser – Simon Moore (BKO)

Assistant Organiser – Fiona Clough (BKO)

Planner – Mark Foxwell (BKO)

KS stated that having reviewed the experience of all three she was happy to recommend approval. After a short discussion the committee agreed and asked that KS send the level 'A' form on to E&CC. **Action: FC to ask KS to send form to E&CC**

Level B – BSOC 17th November 2019

Organiser – Eric Harper

Planner – Robin Bishop (TVOC)

Controller – Jim Prowting (TVOC)

Again KS was happy to recommend all three and the committee after a short discussion agreed. EH stated that he had been in contact with Neville Baker asking them to consider holding a Saturday event on the day before. RS said he

would pass that on to Nat Skidmore who co-ordinates their Saturday events. EH stated that Michael Napier does all the results and entries but that they may ask to borrow TVOC's SI Controls for the event.

Level B – November Classic 3rd November 2019

Organiser – Nick Bosbury (SOC)

Planner – Kevin Bracher (SOC)

Controller – not yet identified.

KS stated that both Nick and Kevin had officiated at events of the appropriate level and had completed an Event Safety Workshop so she was happy to recommend them. After a short discussion the committee agreed.

1417 The JK2019

This has been covered thoroughly during the meeting.

1418 Any other business

FC informed the meeting that Silva had donated 50 new full sized kites to SCOA for the JK2019 but they had not been used. These kites were handed to the Chair for distribution to clubs across the region at a future date.

PH mentioned that 'Decathlon' are bringing out a range of flat kites and punches that would be sold at £37 for 10.

1419 Dates of next meetings

Further meetings are scheduled for:

5th September 2019

5th December 2019

All dates to be confirmed as the venue might become unavailable due to local demolition.

There being no further matters for discussion the meeting closed.

Fiona Clough

Secretary – SCOA

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