

**Minutes of the SCOA Committee Meeting held on Thursday 20th September
2018 at the Friends' Meeting House, Newbury**

Present

Eric Harper	BKO	Chair
Peter Entwistle	BKO	Treasurer
Tamsin Moran	SOC	Club Rep
Bernie Fowler	BADO	Club Rep
Bob Dredge	BOF	
Alan Yeadon	SARUM	Club Rep
Liz Yeadon	SARUM	Coaching & Development
Simon Kippin	TVOC	SCJS
Martin Ricketts	TVOC	Club Rep
Alan Wallis	SN	Club Rep
Fiona Clough	BKO	Secretary & Club Rep

1344 Apologies for absence

Richarp Sharp	TVOC	Fixtures Secretary
Caroline Ford	SOFA	Club Rep
Simon Moore	BKO	Club Rep (FC in lieu)
Charles Bromley Gardner	BAOC	Club Rep
Ian Moran	SOC	Club Rep (TM in lieu)
Di Smith	SOC	JK Co-ordinator

1359 Minutes of the AGM held on 21st June 2018

The minutes of the AGM were reviewed by those members that had been present and other than a couple of minor typos were agreed to be a true record (to be confirmed at the AGM 2019).

1360 Minutes of the last meeting held on 21st June 2018

The minutes of the last meeting were reviewed and accepted as a true record – proposed by LY, seconded by BF.

1361 Matters arising

- Paragraph 1319 **Action: Hosting club required as matter of urgency for the BSOC on 17th November 2019.** RS has stated that SCOA are committed to holding this event and cannot pull out. Greenham Common is a possible venue but the issues with this event are that there need to be 4 each of the White and Yellow courses. RS takes the view that Greenham would be suitable. BADO have approached BBWOT who have said that permission must be obtained from Natural England first. EH agreed to inspect the area to see whether it can hold the necessary courses. EH has discussed with SM from BKO who has agreed that Black Park can be the fall back area. At this time it was agreed that SCOA will progress Greenham Common with an expectation of 350 competitors. The final point is that BADO cannot host it alone and would need another club to co-organise it. TM said that the event is still shown on the BOF site as a

SOC event **Action: EH to inspect the area for suitability and FC to update the BOF site.**

- Paragraph 1328 **Action: IM to discuss with the SOC committee how to move forward with Phil Conway.** TM suggested that perhaps Phil should speak direct to the SOC chair to progress this part of the strategy. **Action: FC to email Phil Conway and get him to speak to SOC chair direct.**
- Paragraph 1348 – re SCOA GDPR policy **Action: BF to draft GDPR policy and circulate to members for comments.** BF gave his apologies that this has not yet been done but undertook to complete a draft and circulate them in the next few weeks.
- Paragraph 1351 **Action: Clubs reps to review fixtures report and discuss with committees possible hosting opportunities for PPJTR 2020, CSC round 15/03.2020 and CSC Final in October 2021.** After a short discussion EH decided that at the moment everyone is too busy with the forthcoming JK2019 to be able to even contemplate these events and that RS must liaise direct with SCOA club fixture secretaries.
- Paragraph 1354 **Action: KS to notify Kieran Devine and BOF of his upgrade to Level B Controller.** Completed.

1362 Chair

EH had circulated a report prior to the meeting and commented as follows:

- The SCOA League rule changes have been made and are now available on the SCOA website.
- The 2018 Club and Association Conference is scheduled for 20th October in Birmingham. SCOA can send 2 representatives and it was agreed that they would be EH and LY. **Action: FC to send confirmation of SCOA nominations to BOF.**
- MOD Access Charges – Peter Hart is currently in negotiation with DIO and MOD. Various members of different clubs have written to their MP's and the responses they have received all indicate that DIO are following the Forestry Commission template. BD informed the meeting that they used MOD land for JK2018 and only paid £2 per head. MOD also waived the licence fee. LY said that SARUM pay £130 annual licence fee plus £5.50 per head. PE informed the committee that in addition that DIO now charging £250 per day for set up/take down days. LY concluded that there was clearly inequality between different areas. BD explained that Peter Hart is working hard on establishing a global picture for land access fees.
- BSOC 2019 – this has been fully covered in matters arising paragraph 1319.

1363 Secretary

There was nothing to report.

1364 Treasurer

The Treasurer had circulated a report and account summary prior to the meeting and commented that things have been pretty quiet since May. The only substantial expenditure had been by the SCJS on JIRCS.

1365 Updates from British Orienteering

BD updated the committee that at the board meeting last week he had decided that he would be leaving at the next AGM and it was decided that Ruth Holmes would take over as the BOF liaison with the SCOA regional committee. BD said he wanted to attend one last committee meeting to thank everyone for all the support and input over the period that he had been BOF/SCOA liaison.

The Club and Association conference in October will provide Peter Hart with the opportunity to share all his ideas with the membership. There is one major issue and that relates to the removal of external funding to BOF by 2021. There is currently no external funding provided for adult athletes at all.

The BOF budget is currently looking good; JK2018 unexpectedly produces a good surplus. Peter wants to use some of the money in the reserves to invest in strategies to improve and strengthen the base of the sport, to increase membership generally and in particular to increase junior membership in order that the sport continue to be financially viable.

The Board also want to look closely at the competition structure. One point is that previously rule changes needed to be agreed by the board but this has now been devolved to E&CC.

Scotland won the bid to hold the World Sprint Championships 2022 and they will be held in Edinburgh. Wales also wanted to have the WMOC on the same year but BOF did not support this as they felt we couldn't host two such international competitions within two weeks of each other.

AY asked how much profit was made by JK2018 – BD said £59,791 gross, two thirds going to BOF and one third to WMOA.

EH pointed out that the main problem for SCOA is MOD access charges AND they wont compromise those charges for juniors. This means clubs can only afford to use MOD land for Level A/B events. This also creates issues with mapping of the areas.

On behalf of the whole committee EH thanked BD for his contribution and support.

1366 Fixtures Secretary

RS had sent his apologies as he was unable to attend the meeting and had circulated a report in advance of the meeting.

There was a question around which event to hold last years SCOA league prize giving and RS suggested the BKO event at Black Park as opposed to the SARUM event as that weekend clashes with the OMM. No decision was made at the meeting and EH undertook to discuss and confirm the date with RS outside the meeting.

A discussion followed regarding the fact that there are few SCOA league events for the forthcoming season. LY commented that this is because many clubs are replacing one forest (and usually a SCOA league) event with an Urban race. LY asked whether it would be possible to include the urban events into the SOCA league somehow or perhaps have a different league. EH said it was difficult to amalgamate urban and forest events into the same league as forest events are based on colour coded courses whereas urban events are age based. No conclusion was reached.

Other matters

RS identified that a number of officials appear to be missing from the event entries on the BOF database and will have taken place before the next meeting so any approval must be done by email:

BAOC Winchester Urban 03/11/18 – no controller – CBG is working on it;
BADO Basingstoke Urban 10/11/18 – no officials shown – BF said that Alan Kersley is organiser, Mike Frizzell is planner and BF is the controller.
BKO – Black Park – no officials at all – FC said Simon Moore is planning but other roles have yet to be filled. FC undertook to confirm all officials and update the BOF website.

The remaining three events are not until December, January and March 2019.

Two other points raise by RS in the report related to the 2020 CSC round and BSOC in 2019 and have already been covered by the meeting in matters arising.

The final point in RS's report was that the next ESG meeting is on 20th October and all level B events to the middle of 2020 should be registered by now (BKO and TVOC have done so).

1367 SC Junior Squad Manager

SK had circulated a report to the committee prior to the meeting and also several reports from squad members about the various training camps that they had attended.

Other key points:

1. 10 SCOA Juniors are taking part in the forthcoming JIRCS;
2. After some discussion the squad have decided to delay the purchase of electronic timing equipment but were considering purchasing the 'Condes' system for planning event.

TM offered to help SCJS with the training session scheduled for 26th October at Acres Down in the New Forest.

The GB Squad are producing coaching videos and are joining with the junior squads on some sessions.

AW asked whether it would be possible to know which of his club juniors are in the SCJS and SK agreed to send him that information.

1368 Coaching Officer

LY had circulated a report prior to the meeting. LY explained that she compiles a report detailing coaching activities by SCOA clubs in the previous quarter, produces the report to the committee and also re-circulates the report back to the club coaching contacts for their information and possibly to give them ideas.

The next coaching conference has been scheduled for 12th and 13th January 2019. The exact location is to be confirmed but she believed it to be somewhere near Crewe. LY planned to attend on behalf of SCOA.

1369 Development Officer

There was nothing to report regarding development activity since the last meeting however there is a meeting of the Junior Development Group scheduled for 19th October (the day before the Club Association Conference) and LY asked for SCOA funding to attend this meeting. It was agreed that LY could be funded to attend on behalf of SCOA.

TM initiated a discussion around the 'Scandinavian Model' of attracting and retaining juniors to the sport and their progression from the club junior squads to the regional squad then at 18 they are often lost to university.

The committee discussed building and maintaining link with local universities, building relationships with them but agreed it does need proactive club member. It was noted that SYO have an amazing development programme for juniors and as a direct result have a huge junior squad.

1370 Technical Officer

KS sent her apologies for absence but had stated at the previous meeting that she would no longer be attending the meetings and would deal with any questions or queries by email if needed.

KS had circulated a brief report prior to the meeting.

KS is currently liaising with SEOA about a proposed Level B Controller's course to be held autumn 2018. Neil Crickmore previously agreed to host one to include two SN, SCOA members but this has not been confirmed. If this does not go ahead then KS will arrange to hold one herself. AW said that he was not sure whether Neil Crickmore was still planning to hold this course or not as there was

now only one SN member who was going to attend it. **Action: KS to speak to Neil Crickmore.**

KS is still awaiting details of proposed officials that require committee approval for forthcoming Level B events. **Action: Club reps to ensure details of officials for Concorde Chase, CSC Heat (SOC) and Chiltern Challenge to be submitted to KS prior to the next meeting – BKO/SOC/TVOC Club Reps.**

LY mentioned that she had been looking for a list of SCOA Controllers on the SCOA website but had been unable to locate it. EH said that it had been decided not to put the list on the website because of GDPR. It will be circulated periodically. BF asked whether the list was monitored to confirm whether those listed were still active as a number of controlled were getting quite elderly. It was confirmed that KS tracks the list of controllers to ensure its accuracy. **Action: FC to email LY the current list.**

1371 Replacement Timing Equipment

EH said that he had spoken to Robin Bishop (TVOC) regarding this matter. Robin had not been aware that it was a SCOA issue as it had been set up as a TVOC working group. He was explained that it had been a matter of some discussion until the opportunity to replace the batteries in the controls came up. All SCOA clubs had now had new batteries installed and the controls were expected to be good for a further 10 years.

There followed a discussion around the introduction of 'touch free' controls and the negative implications being that it made the planners/control hangers job harder as the touch free controls are considerably heavier/harder to put out.

EH asked whether the committee needed to keep revisiting the subject and PE suggested that perhaps it should be reviewed after the JK2019, perhaps in 12 months time. This was agreed.

1372 JK2019

Di Smith had circulated an update for the committee prior to the meeting with the following main points:

Helen Errington has been appointed as part time Major Events Consultant by BOF.

The last JK2019 meeting was held on 8th September and one of the main discussions was whether or not to use touch free for all four days as that creates logistical issues, do we have access to sufficient controls?

A discussion followed on the logistical issues of issuing different timing equipment to 3,000 competitors over 4 days.

PE informed the committee that the size of the DIO land access fees are expected to increase entry fees by £3 to £4 per person per day and questioned how many competitors would be deterred from attending because of this. It was noted that

in 2013 when SCOA last hosted JK there were more entries than any of the surrounding years. EH suggested that we may get an increase in entries because of the use of the touch free system.

BD informed the meeting that the turnover for JK2018 was £170K and they made a substantial surplus. They had budgeted on the same numbers as the SEOA JK 2017 and planned to break even however they had more entries than expected and paid less for some things (some land access fees were waived for example).

Days 1 and 2 have been nominated as World Ranking Events.

TM said that the SOC committee were asking whether there is any equipment still needed and if so to let Kevin Bracher know as he needs to know for insurance purposes. LY volunteered to talk BF (Equipment Lead for JK2019) regarding the issue of insurance as she has recently had a useful conversation with Peter Hart (BOF). There are no issues with insurance as long as the event is registered with BOF.

BD said that the JK2018 team have done a big debrief with the JK2019 team.

There were three actions identified in the JK2019 update:

Action: All Club – to identify Team Leaders for on-the-day roles as soon as possible. There has been a meeting scheduled for 12th January 2019 to brief them and ensure they have an understanding of the whole weekend and the need for a consistent approach throughout. In particular a team of at least 12 is required to operate the prize giving on days 2, 3 and 4. The Southern Champs on 25th November would be an ideal training opportunity.

Action: All Clubs – although each SCOA club has nominated a single point of contact to recruit helpers but we also need one person to co-ordinate all the volunteers from both SCOA and beyond for the whole event. Offers or suggestions to Di Smith please.

Action: All Clubs - please promote JK2019 to your members, there are many club members who generally only participate in local events. Having this event within SCOA is an opportunity too good to miss.

1373 Any other business

1. EH raise the issue of fund raising for the GB Orienteering Team, as they no longer receive any Sport England funding. He had received an email from Sarah Brown asking for financial support for the team to attend the WOC. Clearly that has passed but EH wanted to confirm firstly, whether SCOA are permitted to do it and secondly whether in principle we wanted to. BD stated that WMOA has just donated £1K to the GB Team after receiving their portion of the JK2018 surplus. The SCOA Constitution, paragraph 1 states the purpose is to 'promote orienteering' and this is a

similar situation to the financial support provided to the regions juniors. It was felt that if the GB Squad were prepared to support the juniors and help at the JK (prize giving perhaps) the SCOA committee were more than happy to provide funds to the GB Team. EH agreed to make contact with Sarah Brown to further discuss this. SK stated that the only issue with increasing the involvement of the GB Team with all the junior squads is fitting it into diaries around other training session etc.

2. TM stated that she had been asked by the SOC committee to inform SCOA that they may be holding less regional (level C) events in the future due to pressure on parking on SOC areas. They cannot park near to public parking so in the future they may be forced to bus competitors to the areas. This is due to on-going pressure from the Forestry Commission.
3. BF made an appeal to the committee on behalf of the AOA. The Army Inter-Unit Championships are scheduled for 15th and 16th May 2019 to coincide with World Orienteering Day/Week. BF is the organiser and is looking for possible areas and also volunteers to plan and control both days. **Action: Club Reps to take request back to committees to consider possible venues/officials.**
4. LY mentioned that the Forestry Commission have started to raise issues with parking on rides in the Forest of Dean. SARUM had the same problem in relation to Stockhill. This is just for the information of committee members but it may depend on the Forestry Commission region being dealt with.

1374 Dates of next meetings

Further meetings are scheduled for:

6th December 2018

21st March 2019 (there may be parking problem due to the building work scheduled but LY will confirm nearer the date).

There being no further matters for discussion the meeting closed.

Fiona Clough

Secretary - SCOA