

**Minutes of the SCOA Committee Meeting held on Thursday 21st September
2017 at the Friends' Meeting House, Newbury**

Present

Di Smith	SOC	Chair
Peter Entwistle	BKO	Treasurer
Katy Stubbs	BKO	Technical Officer
Ian Moran	SOC	Club Rep
Richard Sharp	TVOC	Fixtures Secretary
Liz Yeadon	SARUM	Development/Coaching
Bob Dredge	BOF	BOF Rep
Alan Kersley	BADO	Club Rep
Simon Moore	BKO	Club Rep
Alan Wallis	SN	Club Rep
Alan Yeadon	SARUM	Club Rep
Terry Smith	SOC	
Fiona Clough	BKO	Secretary

1312 Apologies for absence

Simon Kippin	TVOC	SCJS
Caroline Ford	SOFA	Club Rep
Bernie Fowler	BADO	(Alan Kersley attending in lieu)
Heather Walton	JOK	Club Rep
Charles Bromley Gardner	BAOC	Club Rep

1313 Minutes of the last meeting held on 15th June 2017

AW pointed out an error on page 6 should state 'adopting ISOM 2017' not 'ISSOM'. The minutes were otherwise accepted as a true record of the meeting.

1314 Matters arising

- Paragraph 1281 **Action: BF to identify trophy suitable for rededication for SCOA Inter Club Competition** – BF sent his apologies for absence and provided an update that he has identified a suitable trophy and is in the process of checking it is available for use.
- Paragraph 1281 **Action: DS to get Ken Ricketts to provide examples of Inter Club Competition scoring options** – DS circulated the figures produced by Ken. It shows that to use average scores proves advantageous to clubs with only a small number of good runners therefore he worked it out on the basis of adding bonus points to each runners score. He reviewed the results adding 0.5 points per runner and also 0.25 points per runner. It appears that adding 0.25 points per runner, per event is the best compromise. RS pointed out that the aim is to encourage more people to participate then they need to understand how the scoring system works so they need a guide in the most simple terms that can be disseminated to club members. **Action: DS to ask Ken to produce simple guide to the scoring system for dissemination to club members.** It was agreed to adopt this scoring system (0.25 points) and to review it after the first year.

- Paragraph 1290 Hosting club for the 2018 CSC Heat needed – this will be covered in Fixtures.
- Paragraph 1300 Government consultation regarding preserving free use of public parks – complete.
- Paragraph 1304 Forthcoming regional obligations for BSOC and JIRCS. SOC have tentatively offered to host both events – to be covered in the Fixtures Secretary's report.
- Paragraph 1307 Event Official's forms for Level B events scheduled for 2018 – to be covered in Technical Officer's report.
- Paragraph 1309 Officials for JK2019 – to be covered in JK section.

1315 Chair's Report

DS circulated a report to the committee prior to the meeting. DS and LY volunteered to attend the Club and Association Conference on 14th October to represent SCOA.

BD informed the meeting that an EGM is being held before the conference on the day to make some vital constitutional changes. It is essential that as many members as possible vote or send their proxy votes as these changes are necessary for the sport to secure future Sport England funding. The Table Tennis governing body did not have sufficient support and found their funding was totally withdrawn. **Action: Club Reps to encourage members to vote or send proxy votes for the EGM**

DS circulated a document explaining the role of 'Ambassador' for the Orienteering Foundation and asked that it be taken back to clubs to identify possible candidates for that role **Action: Club Reps to take Orienteering Foundation Document to their committees to identify possible candidates for the role.**

1316 Secretary's Report

Nothing to report.

1317 Treasurers Report

PE circulated a spreadsheet detailing the current SCOA income and expenditure with comparison of previous years and current year to date. Additionally a report detailing grants and expenses paid out and income received from membership fees and event levies. This report also gave an update on the SCJS account.

PE mentioned that there are some big events coming up that would produce income for SCOA, the committee expenses remain low and authorised grants have been paid out.

PE informed the meeting that following the TVOC Urban event a donation in the region of £800 was made to the SCJS. The event was well attended and was planned by a member of the SCJS. This was a very generous donation from TVOC and received with thanks by the squad.

1318 Updates from British Orienteering

BD informed the meeting that Mike Hamilton has officially given his resignation and is currently working part-time until his retirement date at the end of the year when the new Chief Executive should be in place. There have been over 50 applications for the job and that has been narrowed down to a short list of 5 who will be interviewed early in October. It is hoped there will be a smooth transition to the new role holder.

As British Orienteering Treasurer, BD is fully engaged trying to confirm future Sport England funding. Sport England is mainly aiming at increasing youth participation and increasing Development Officers. The process of getting Sport England funding is very time-consuming as they place a lot of conditions on the funding. Some sports have lost all their Sport England funding. British Orienteering bid and got 60% of previous funding, this is mainly for the junior squad. Sport England does not fund the Senior Squad. The funding is aimed more on programmes to encourage under represented groups (all shapes and sizes) and on regional development. British Orienteering had allocated £20K from £200K for the senior squad and the board have agreed to increase that to £26K but compared to the funding received by the senior squads from Denmark or Sweden this is miniscule!

Wales recently made an unsuccessful bid for the World Masters Games 2020 and Scotland are considering making a bid for the Sprint World Championships in 2022.

IT appears that Sport England do want medals and performance rather than just participation.

1319 Fixtures Secretary's Report

RS had circulated a report to committee members prior to the meeting and pointed out a correction to that report – other matters, paragraph 2 should state 'all level C events in the region up to the end of December 2017'.

As no club has volunteered RS has confirmed with BOF that SCOA will not host a round of the CSC Cup/Trophy in 2018.

RS asked IM to confirm which year they want to hold the BSOC, 2019 or 2010

Action: IM to confirm the year of the BSOC to be held by SOC.

RS informed the meeting that the SCOA annual fixtures meeting was cancelled as last year only 2 fixtures secretaries attended. He would consider holding the meeting if there was demand.

1320 Junior Squad Manager's Report

SK was unable to attend this meeting and had sent his apologies. He had circulated a report detailing the recent activities of the SCJS and activities planned. SK had also circulated several additional reports from SCJS members detailing their travels. DS recorded her thanks to the SCJS members who had

provided the reports and sent the committees best wishes for a successful JIRC this weekend.

1321 Coaching Officer's Report

LY had circulated the usual Club Coaching Update prior to the meeting, noting that no reply had been received from TVOC, BAOC, SN, SOC, WIGHTO and OUOC. DS noted that as Carol Edwards had moved to the Lake District this might explain no reply from TVOC and suggested she email someone else on the TVOC committee.

DS commended LY on the coaching circulation, as it is very supportive to club coaches.

LY said that the SW area had proposed to put on a Coaching Course but as there has been rather a glut of coaching courses recently there was no demand and it was cancelled.

LY informed the meeting that the Code of Conduct for coaches has been amended. This new code of conduct needs to be signed by coaches and returned to Scott at BOF. LY will circulate this to SCOA coaches.

1322 Development Officer's Report

LY had circulated a brief report to committee members prior to the meeting.

LY informed the meeting that work started 18 months ago on the idea of introducing a version of the Yvette Baker Trophy for clubs with only a small number of juniors and it is progressing well. There followed a discussion about keeping the Yvette Baker final more central in the country to enable more to attend.

Junior 'Away Days' are being piloted in October, which falls in half term.

LY shared details of a SARUM project for which they received £8,500 from Sport England. SARUM 'Green shoots' is a project to encourage juniors into the sport, set up and run by parents and is run like a term time, after-school club on a Monday between 5pm and 6pm where the parents come and stay. After 3 or 4 sessions they are encouraged to join BOF and start attending regular events.

1323 Technical Officer's Report

KS circulated a report to members prior to the meeting.

KS stated there is a Level A controllers course being held at the Major Events Conference on 18th November 2017 and asked club reps to establish whether they had any Level B controllers interested to moving up to Level A. **Action: Club Reps to review level B controllers and identify any interested in moving up to Level A.**

KS pointed out that the error on the BOF website has still not been corrected regarding regional approval required for level B officials. TS stated that the matter is in hand.

The current situation for the 2018 SCOA level B events is as follows:

1. Chiltern Challenge – officials approved
2. Concorde Chase – form received from BKO. Officials are organiser – Fiona Clough, Planner – Stefan Stasiuk and Controller – Terry Smith. KS stated that all three meet BOF requirements and she recommended them to SCOA for approval. The committee approved their appointment for that event.
3. The remaining level B event is the 2018 November Classic, which is at the end of 2018. When the club has established possible officials KS asked that they be sent to her.

Regarding ISOM 2017 – KS had circulated a report detailing the changes she felt would have the most significant effect on mappers and planners and a brief discussion followed.

Areas need to be mapped at 1:15,000 therefore 1:10,000 is an enlargement of the 1:15,000 map. This does not require immediate remapping of every area however maps will need updating for scheduled future events.

Some symbols have changed meaning and may need resurveying. There is information on the BOF website for new symbol sets and mapping resources. Maps need to be marked ISOM 2000 or ISOM 2017 so competitors know which set of rules have been adhered to.

The schedule for implementation is that for Level A and B events the maps should be updated to ISOM 2017 for all events on or after 1st January 2018, for level C events for events on or after 1st September 2018 and for level D events for events on or after 1st January 2019. These dates are target dates but if it is not possible then the maps must clearly be marked as ISOM 2000.

KS did mention that David Jukes has recently done an excellent article in the BKO newsletter about the changes and suggested if anyone is interested they might contact David direct.

DS informed the meeting that SOC is putting on an Event Safety Course on Sunday 24th September 2017 in the afternoon. It is very short notice but if anyone needs to complete one urgently they are welcome.

1324 JK2019

DS provided the following updates:

Day 1: We cannot do 'TrailO' at RAL as the landowners have refused permission; only part of the site is being used.

Day 2: Permission for Windmill Hill is uncertain at this time.

Day 3:**Action: FC to check Landowners for Cold Ash**

Day 4: Nettlebed is still in negotiation and parking is an issue.

DS is now gathering costing's for the budget.

Action: Club Reps to take grid of Key Event Officials back to their committees to identify possible candidates for vacant roles.

AW questioned mapping requirements as all the mapping needs to be done in the next 6 months. KS/TS agreed that clubs must discuss with KS whether they want professional mappers or to use in club mappers. The main thing is that the look, feel and special symbols on the maps must be uniform for all events.

Action: Hosting Clubs to confirm mapping arrangements for their events.

DS informed the meeting that she, PE and TS had had a meeting with previous JK Event Co-ordinators and had found it very useful.

1325 AOB

1. A discussion followed regarding sending a donation to Mike Hamilton's retirement present on behalf of SCOA. Although agreed it was subsequently pointed out that this was contrary to the SCOA constitution and therefore it was left to committee members to donate, as they felt appropriate.

2. Annual Association Returns due – FC confirmed details required by BOF for the Association Annual Return.

3. Replacement of Timing Equipment

SM informed the meeting that the BKO EMIT equipment was limping along but was virtually at the end of its life. The club has a contingency fund to replace it however is this the time to reconsider whether to stick with EMIT or to consider SI? Previously a working party was set up to review the pros and cons of both systems to report back to the committee for a decision. Due to the reliance on neighbouring clubs for loans of equipment for larger events perhaps this should be approached from an Association perspective.

RS asked what timing system was to be used for JK 2019? TS that it was not decided yet. RS asked whether they would be using touch-free? TS said that depended on the answer to the first question.

EMIT is in use not only with SCOA clubs but also OD, NWO and SARUM. SN uses SI although AW stated he is not keen on SIAC due to safety issues.

RS stated he plans to initiate the discussions with the TVOC committee and start a new working party **Action: RS to commence working party; FC to add as agenda item for future meetings.**

3. DS pointed out that in June 2018 she must stand down as Chair of SCOA and asked committee members to look around for possible replacements as it would be nice for the replacement to have attended at least one committee meeting prior to appointment. **Action: Club Reps to actively seek potential candidates as Chair of SCOA.**

1326 Dates of next meetings

Future meetings are scheduled for:

7th December 2017

1st March 2018

21st June 2018 – AGM and Committee meeting (Secretary unable to attend)

20th September 2018

6th December 2018

There being no further matters for discussion the meeting closed.

Fiona Clough

Secretary – SCOA

2nd November 2017