

**Minutes of the SCOA Committee Meeting held on
Thursday 15th June 2017 at the Society of Friends Meeting
House, Newbury**

Present

Di Smith	SOC	Chair
Katy Stubbs	BKO	Technical Officer
Peter Entwistle	BKO	Treasurer
Terry Smith	SOC	Club Rep
Allan Farrington	BAOC	
Alan Yeadon	SARUM	Club Rep
Richard Sharp	TVOC	Fixtures Secretary
Alan Wallis	SN	Club Rep
Simon Moore	BKO	Club Rep
Simon Kippin	TVOC	SCJS
Charles Bromley Gardner	BAOC	Club Rep
Liz Yeadon	SARUM	Coaching/Development Officer
Carol Edwards	TVOC	Club Rep
Fiona Clough	BKO	Secretary

1297 Apologies for absence

Bob Dredge	BOF
Ian Moran	SOC (Terry Smith attended to represent SOC)
Caroline Ford	SOFA
Bernie Fowler	BADO

1298 Minutes of the last meeting held on 2nd March 2017

AW pointed out that there is only one 'L' in his spelling of Alan – other than that the minutes of the last meeting were reviewed and accepted as a true record.

1299 Matters arising

- Paragraph 1281 **Action: BF to identify and confirm whether there is a trophy that could be rededicated for this Inter Club competition** – BF had sent apologies and has this action in hand.
- Paragraph 1281 – both the current scoring system for the SCOA league and also the proposed Inter-club competition needs to be reviewed. DS explained that for the SCOA league the points are based on the best '6' results. This works when there are 10 to 12 events but this year there will only be 7 events therefore it is almost unachievable. DS suggested that 50% of the events rounded up to the next whole number. This was discussed and agreed. The proposed Inter-club competition scoring had been discussed at the last meeting with the decision made that the average score of each club being to count. Ken has subsequently suggested scorings that may encourage more participants. After discussion it was agreed to ask Ken Ricketts to rework these suggestions and to give examples to illustrate each option. **Action: DS to ask Ken Ricketts to give examples of how each option would work.**

- Paragraph 1290 – CSC Heat on 11th March 2018 for the SCOA region is urgently needed and clubs have until the end of June to volunteer. If there is no SCOA host then SCOA clubs will have to compete in another regions heats and this will be designated. **Action: Club Reps to take this back to clubs urgently.**
- Paragraph 1292 – this was an action to FC to share the suggestions made by the committee at the last meeting with the SCJS Coaches. This had been done and SK said that they had been targeting Orange standard juniors and that they needed the help and support of the club coaches to identify juniors of that standard. LT suggested that each club have a Junior Representative in every club to monitor club juniors attending events and the standard they have achieved. It needs to be on a more formal basis to make progress in this area. LT is the Junior Squad lead for SN. They hold specific events to focus on young juniors where parents get involved too, targeting children from the age of 8 years upwards. One of the main challenges is getting areas to coach on but there is no reason why juniors from other clubs cannot come along too. Perhaps they need to arrange age specific events doing more fun stuff, relays etc. for Yellow/Orange standard children. AW commented that SN have success because they have a smaller catchment area and that people don't have to travel far to attend they junior activities. Thus sharing events with other clubs might be counter-productive. In addition SCJS training is all day and SN Juniors tend to be only a morning. LY explained that Craig from BO is currently working on issues relating to retaining juniors, those that don't get into the Regional squads and then just drift away from the sport – this discussion to continue as part of the Development Officers Report.
- Paragraph 1294 – JK co-ordinator required. Di and Terry Smith have volunteered for this role and this has been approved by E&CC.

1300 Chair's Report

DS had circulated a report to the committee prior to the meeting. The issue regarding scoring for the SCOA league has already been covered and the only point of note for Club Reps to take back to their respective committees is the government consultation document regarding preserving free use of public parks **Action: Club Reps to circulate link to consultation document.**

1301 Secretary's Report

Nothing to report.

1302 Treasurer's Report

PE had circulated a spread sheet showing the SCOA income and expenditure with comparison to previous years and the current year to date. He also circulated a report detailing grants and expenses paid out, income received from membership fees and event levies and also the current balance of the SCJS account.

PE pointed out that to date £1,300 of grants had been paid out and that it may be appropriate to reduce the current budget for grants of £2,100. It may be that the

anticipated loss of £2004 allowed for in the budget this year may be reduced but that depends on the level of levies received from events for the rest of the year.

PE informed the committee that Santander who are the Associations bank are now charging 25p per transaction (in and out) and 75p per cheque issued (issued and received) so this will change the budget.

1303 Update from British Orienteering

There was no update from BOF and BD had sent his apologies.

1304 Fixtures Secretary's Report

RS had circulated a report prior to the meeting.

The need for a hosting club for the CSC Heat on 11th March 2018 has already been covered in matters arising.

RS stated that SCOA have two impending obligations in the area of junior development. SCOA is due to host the British Schools Championships on 17th November 2019 or 15th November 2020 and also JIRCS 26th and 27th September 2020. **Action: Club Reps to take dates back to their respective committees.**

RS suggested that for the prize giving for the 2016/17 SCOA league be advertised at the first event of the 2017/18 league (SARUM at Foxbury) and held at the second event on 29/10/2017 (BADO at Pamber Forest) – this was agreed.

RS pointed out that all the level C events in the region up until December have either a controller from another club or have been granted a waiver with the exception of the BKO event at Bucklebury. FC said that at this time no officials have been identified and the venue of the event may still change due to the proximity to the embargoed area of Cold Ash.

1305 SCJS Managers Report

Two reports of Junior Squad activities had been circulated prior to the meeting.

The first report was from Fiona Bunn (TVOC) relating to the Interland Competition she had attended together with David Bunn and Bethany Kippen from TVOC. The committee agreed that it was an interesting report and all three should be congratulated at an excellent result.

The second report was produced by the squad managers and detailed the highlights, the training activities they had organised and taken part in during the period and also the proposed/planned activities in the next few months.

SK informed the committee that he was planning for the weekend 23rd to 25th October to hold an open weekend at Leith Hill jointly with SEJS this being the weekend on half term. He pointed out that in arranging the different activities there is a particular need to avoid clashing with selection races.

1306 Coaching Officer's Report

LY had circulated a report briefly detailing the coaching activities undertaken by SCOA Clubs since the last meeting in March including an Event Safety and Welfare Workshop held by SN attended by members of a number of clubs in the area and also a coaching session run by SARUM to a group of local Vicars as part of their Health and Wellbeing programme.

Reports had not been received from TVOC, WIGHTO and OUOC.

LY is now a Coach Assessor and explained that although a number of individuals in the region have completed the coaching course (not linked to the army courses) there are not many assessors available to sign off the final coaching session. The Army are bringing on and further developing a number of coaches by using them in conjunction with the Basic Orienteering Skills Courses they hold periodically.

To get people who had done the Level 2 coaching course to then complete a further 5 sessions is quite onerous, there has been a suggestion recently from British Orienteering that there may be a package to give people to give a two and a half day practical workshop. LY said she would look further into this to see whether it was something the region could run for aspiring coaches.

1307 Technical Officer's Report

KS had circulated a report prior to the meeting.

KS stated she had only received one Event Officials form for 2018 out of a total of 6 level B events scheduled however the rules on the British Orienteering website no longer show that level B officials need to be approved by the regional association and appear to only require approval at club level. TS stated that this was an error on the BO website and he has asked that to be changed back. KS urged Club Reps to ensure that the forms for 2018 are sent to her asap.

Action: Club Reps to ensure Event Officials form for 2018 level B events sent to KS ASAP.

Post-meeting note: The Chair of Event Officials Group has confirmed that the relevant clauses in Appendix C of the Rules document on the BO website are incorrect and has requested that they are updated as soon as possible. They should state that Regional Associations are responsible for approving Organisers and Planners for Level B events.

A short discussion followed on the value of setting approval for level B events at regional associations.

CBG asked KS whether it would be possible to run a Level B Controllers Course. KS agreed to arrange it, this to be done outside the meeting. AW asked about Level C controllers' courses. KS said she had last run one 2 – 3 years ago but that she is currently discussing the possibility of putting on a weekend of training for controllers in conjunction with WMOA.

LY mentioned that SWOA/KERNO are planning to run both level B and C controllers courses shortly.

1308 Development Rep's Report

LY gave the meeting an update of the current situation regarding Sport England and funding. British Orienteering is getting some funding from Sport England. A Questionnaire is being circulated to Clubs regarding gathering members views on priorities. The question of youth retention, particularly in the 13 to 21 year range is still an issue and there is some work being done in that area. Craig Anthony is keen to speak to a group of young people to establish where they see orienteering going. He wants to specifically speak to young orienteers who have been club members who have been orienteering a couple of years and hopes to do this in August and hold one meeting North, and one South. AF suggested that it might be better to use social media or perhaps use a junior 'Nopesport' or perhaps do this at the Scottish 6 day event. LY said she would mention these suggestions to Craig.

1309 JK 2019

DS circulated an update prior to the meeting including a number of actions. DS asked that members review those needed, filter them back to Organisers/Planners and their respective committees and also consider whether they or any of their club members can take on specific support roles.

DS had also circulated a draft partnership agreement to be agreed with British Orienteering. KS stated that such a partnership agreement is useful as it protects the region from loss. AW pointed out that not operating under a partnership agreement but paying instead a 'super levy' gives the region more freedom. DS stated that Bob Dredge who is the Treasurer for JK 2018 is very happy to stay with the partnership agreement. Apparently JK 2017 went with the super levy rather than the partnership approach but apparently they were not given any choice.

TS informed the committee that he had been exploring with Mike Hamilton the vision of top-level events in the future and that he and DS had liaised with the 2017 and 2018 JK Teams to provide some sort of continuity. KS had also been invaluable, giving advice and support based on her experience of co-ordinating previous JK's in the region.

There are a number of vital roles that need to be covered for all four days. Candidates need to be identified and confirmed for those roles as a matter of urgency:

- Safety Officer
- Technical Equipment
- Commentary
- Equipment
- Mapping Co-ordinator
- Enquiries
- Prizes/Trophies

DS confirmed that these roles were in addition to the daily roles for example there would be an overall Safety Officer but also event specific safety officers.

KS volunteered to take on the role of Mapping Co-ordinator.

Action: Club Reps to identify volunteers with appropriate skills and availability for any of the roles.

AW asked whether we should be adopting ISOM 2017 (areas mapped as 1:15,000 and then blown up for other scales). TS confirmed that this would be adopted if the events are IOF events.

A discussion followed on how the volunteers would be utilised on a day-to-day basis. KS stated that it has been best practice in her experience for the same team to do the same role on all 4 days i.e. Start Teams, Enquiries Team etc. DS stated that SOC were not keen on this as they have such a long distance to travel and they wanted to help primarily on day 1 – the Sprints at RAL. LY stated that SARUM would be happy to help at Cold Ash.

It was agreed that it is necessary to have back up people in place for the key roles for every event (organiser and planner) and also for the Team Leaders.

Action: Club Reps for the clubs hosting individual events to look for 'deputies' for the primary day roles.

1310 Any Other Business

There was a discussion about Team GB funding and support as a result of an email received.

1311 Dates of the next meetings

The next two meetings are scheduled for:

Thursday 21st September 2017

Thursday 7th December 2017

There being no further matters for discussion the meeting closed.

Fiona Clough

Secretary – SCOA

Thursday 27th July 2017