

# MINUTES OF THE SCOA COMMITTEE MEETING, 6th MARCH 2014 HELD AT THE FRIENDS' MEETING HOUSE, NEWBURY

## Present

|                         |       |                                      |
|-------------------------|-------|--------------------------------------|
| Alun Jones              | TVOC  | Chairman & Club Rep                  |
| Jerry Newcombe          | BADO  | Treasurer                            |
| Richard Sharp           | TVOC  | Fixtures Secretary                   |
| Liz Yeadon              | SARUM | Development Officer                  |
| Katy Stubbs             | BKO   | Club Rep, Technical Officer, minutes |
| Scott Collier           | KERNO | British Orienteering – SCOA Liaison  |
| Charles Bromley-Gardner | BAOC  | Club Rep                             |
| Gill Mann               | BADO  | Club Rep                             |
| Terry Smith             | SOC   | Club Rep                             |
| Alan Yeadon             | SARUM | Club Rep                             |
| Mike Bray               | SN    | Club Rep (late)                      |
| Sue Bett                | SN    |                                      |

## 1093. Apologies

Apologies were received from:  
Dave Rogers, Coaching Officer

## 1094 Minutes of the last meeting

The minutes of the meeting held on 5th December 2013 were accepted as a true record, other than the year of the British Sprint and Middle Distance Championships in paragraph 1080e which should be 2015.

## 1095 Matters arising

a. Paragraph 1016c: Proposals to fill vacant officials' roles. Club Reps to continue canvassing for candidates for the position of Secretary. This becomes even more urgent as the Chair is required to stand down at the AGM in June. **Action: Club Reps**

b. Paragraph 1055b: Registration of SN Events in SCOA – Unclear if MB had spoken to the SN Fixtures Secretary over registering events in SCOA (MB arrived after this action point was discussed). SB confirmed that SN had no events currently scheduled within SCOA but were aware that events within the SCOA boundaries should be registered with SCOA. **Action: Completed**

c. Paragraph 1069b: BAOB Levies. All outstanding levies had been received for 2013. **Action: Completed**

d. Paragraph 1048b: Feedback from Clubs on ideas from Club and Association Conference. See item 1105 below.

e. Paragraph 1085c: SCOA's structure, constitution and preferred method of funding; feedback on what clubs want from SCOA. See item 1100 below.

f. Paragraph 1085e: Publishing coaching reports on SCOA website. Done **Action: Completed**

g. Paragraph 1085h: Alternative methods for funding EOC. See under item 1100 below

h. Paragraph 1085i: SCOA's structure, constitution and preferred method of funding; revised

draft of Working Group Report. See item 1100 below.

i; Paragraph 1086a: Offers to host CSC round 2015 (provisionally 15 March). Offer from SOC received and agreed. **Action: Completed**

j; Paragraph 1086b: Offers to host BNC 2017 (proposed 26 Feb). Offers required by 15 March if possible. **Action: Club Reps**

k; Paragraph 1071a: British Middle Champs 2015, embargoing of area. See item 1099 below.

l. Paragraph 1071b: SCOA Middle, Sprints, Relays: possible events to host. See item 1101 below.

#### **1096 Chairman**

AJ had distributed his report prior to the meeting (see Appendix A).  
The report was noted, no actions raised.

#### **1097 Treasurer**

JN had distributed his report prior to the meeting (see Appendix B).

**3b and 3c: Levies:** Club Reps were asked to ensure their clubs were aware of the requirements. **Action: Club Reps**

**4:** JN reported that Lynne Moore had been replaced by Jes Dicken (SOC) as Junior Squad Treasurer.

JN proposed that Alan Kersley of BADO be appointed to audit the SCOA accounts for 2013/2014. Agreed. **Action: JN**

JN informed the committee that he wished to change the SCOA bank account holder. Agreed. **Action: JN**

JN said that the Friends Meeting House will be redeveloped, probably in the New Year, and an alternative venue would need to be found for meetings in either the short or long term. Noted.

#### **1098 British Orienteering Update**

- The British Orienteering AGM will be at the JK following the Sprint on Friday 18<sup>th</sup> April.
- Proposals will be put to the AGM to increase the levy to £1:10 from 2015, there was anticipated to be a small loss on the 2013 accounts when the accounts are finalised.
- There may be a proposal regarding de-restricting map scales and higher level events put to the AGM by NWOA.
- There had been a high level of applicants and a good number of well qualified individuals for the vacant Development Manager position.
- Junior Regional Squads were sending a self funding team to the Junior European Championships.
- BO were close to their Sport England targets for 2013 and expect to hit the majority. The Explorer programme had done particularly well. SN and BADO expressed regret that this programme was limited in area and had not been rolled out to SCOA.
- There was planned to be a Coaching Conference either Autumn 2014 or Spring 2015 and a Major Events Conference late 2014.
- Following a bidding process a single caterer appointed for JK2014, based on prices and

menus. SC believed there will be more than one caterer at BOC. The process followed would be reviewed later in 2014 based on the outcome at the event.

- ② There was an error in the 2014 Event Insurance Documents on the BO website. Statements that the level of cover must not be disclosed to third parties were not correct and the covering letter was being corrected.
- ① SC reported that he was retiring at the forthcoming AGM at the end of his 3 year term.

#### **1099 British Middle/Sprint Distance Championships 2015**

The agreed Middle Distance area needed to be listed as embargoed on the BO website.

**Action: AJ**

Two areas were under investigation for the Sprints. BKO had outline agreement to use Birch Hill and Wildridings in Bracknell, however sufficient adjacent parking had been refused. BKO were investigating parking approx 30 minutes walk from the arena. If this fell through then an alternative area would be required as bussing was not an acceptable option for the event with heats in the morning and finals in the afternoon. If these areas were used then the event would probably have to be Sunday 11<sup>th</sup> May as there was big event in the area on Saturday May 10<sup>th</sup>. BKO to confirm as soon as possible if this parking had been obtained.

**Action: KS**

It was agreed that TVOC could host the Middle race on either the Saturday and Sunday.

BAOC had an alternative proposal using Aldershot. A draft map was given to KS for review, KS to review and reply to CB-G if it looked acceptable.

**Action: KS**

#### **1100 Report from, Working Party regarding SCOA's structure, constitution and preferred method of funding.**

A revised draft report was circulated prior to the meeting (see Appendix C).

It was agreed that Point 5 in the Summary of Recommendations be amended to specify that the amount per member should be only those affiliated to BO through SCOA and the date at which this should be taken would be 31<sup>st</sup> May.

A number of other points were raised and AJ agreed to amend the document before publishing.

**Action: AJ**

#### **1101 Fixtures Secretary**

RS had distributed his report prior to the meeting (see Appendix D).

It was noted that 2 SCOA league events in 2014 had been cancelled.

The committee felt that there was no support for adding SCOA competitions onto adjacent events for Relays, Middle or Sprint championships in 2014.

#### **1102 Junior Squad Manager**

No report received and no comments made.

#### **1103 Coaching Officer**

DR had distributed his report prior to meeting (see Appendix E). No comments were made.

LY informed the committee that there was a proposed coaching conference for the three Southern Associations to be held Spring/Summer 2014. LY to circulate details to the

committee.

**Action: LY**

**1104 Technical Officer**

Three applications had been received for appointment as controllers. Mark Thompson (TVOC) was appointed as a Grade B controller and Geoff Ellis (RAFO) was appointed as a Grade C controller. After some discussion the application by Chris Huthwaite (SARUM) to be appointed as a Grade B controller was refused. KS to inform BO of the appointments and the respective applicants of the results of their applications.

**Action: KS**

KS had worked with Neil Crickmore of SEOA to put on a Grade C (NC) and Grade B (KS) controllers course on 1 Feb 2014.

**1105 Development**

Clubs had not responded to the notes issued by LY at the last meeting from the BO Club and Association Conference. The report was redistributed and LY asked clubs to get back to her via email by the end of April.

**Action: Club Reps**

**1106 Any Other Business**

Concern was expressed by SOC regarding the Association and Club Conference. SC agreed to take these concerns back to BO.

**Action: SC**

MB mentioned that Peter Bray was requesting funding from SCOA to support him at the EOC in April 2014. Peter Bray is no longer a member of BO via SCOA, having joined CLOK when he went to Durham University. However he lives at home during vacations, when he continues to provide coaching support to SCOA. MB was asked to request details of what support he is applying for together with supporting statements regarding coaching support from Peter for SCOA squads or other justification to support and application from outside of the Association.

**Action: MB**

AJ recounted TVOC's experience at a recent event where a member sustained an injury and was making made his way back to the Start. The individual collapsed by the roadside and received outside help, but had no way of making contact with the event organisation. As a consequence TVOC now have a policy of putting an emergency contact telephone number on their maps for all events. This was recommended to other SCOA clubs.

SC asked AJ to pass this suggestion to Chris James, Chair of Events and Competitions Committee.

**1107 Dates of next meetings**

Thursday 19 June 2014 – 7.30 pm, Newbury (AGM & Committee meeting)

Thursday 18 Sept 2014 – 7.30 pm, Newbury (Committee meeting)

Thursday 4 Dec 2014 – 7:30pm, Newbury (Committee meeting)