MINUTES OF THE SCOA COMMITTEE MEETING, 7TH MARCH 2013 HELD AT THE FRIENDS' MEETING HOUSE, NEWBURY

Present

Scott Collier (SC)	British Orienteering	SCOA liaison
Alun Jones (AJ)	TVOC	Chairman and club rep
Jerry Newcombe (JN)	BAOC	Treasurer
Katy Stubbs (KS)	BKO	Technical Officer and club rep
Richard Sharp (RS)	TVOC	Fixtures Secretary
Liz Yeadon (LY)	SARUM	Development Committee rep
Alan Yeadon (AY)	SARUM	Club rep
Gill Mann (GM)	BADO	Club rep
Terry Smith (TS)	SOC	Club rep
Dave Rogers (DR)	BKO	Coaching officer
Charles Bromley Gardner (CBG)	BAOC	Club rep

1033 Apologies

No apologies were received.

1034 Minutes of the last meeting

The minutes of the meeting held on 6th December 2012 were accepted as a true record.

1035 Matters arising

a. Paragraph 966: SCOA committee e-mail distribution list. JN is continuing to investigate options

Action: JN

b. Paragraph 989: SCOA relays. Carried forward, pending a choice of areas for the SARUM and NWO relays

Action: JN

c. Paragraph 1016c: Proposals to fill vacant officials' roles. JN has offered to remain in post as Treasurer until the 2015 AGM. This offer was gratefully accepted by the committee. Club reps to continue canvassing for candidates for the position of Secretary.

Action: Club reps

d. Paragraph 1025f: The ESG minutes from October are still not available via the BOF website. SC to follow up.

Action: SC

e. Paragraph 1025i: Bid for BOC in 2017 or 2018. TVOC offered to run one day of the weekend but there were no offers from other clubs. It was agreed not to bid for one of these dates.

1036 JK2013 progress report

KS distributed her report at the meeting. The main points to note were:

a. The number of entries is higher than expected but people entered earlier than expected, meaning that income is lower than budgeted while costs are higher. However, it was felt that additional relay entries would be received over the next few days, offsetting the difference.

b. The parking area for day 3 remains wet and additional costs may be incurred in improving access or reinstating after the event.

1037 Chairman's report

AJ had distributed his report prior to the meeting. Points to note:

a. JN agreed to attend the EOC meeting to be held at the JK on AJ's behalf. JN was briefed i) to encourage a reduction in costs to the regions, e.g. by holding all three Home Internationals at the same event and ii) to request a change in the fee calculation to spread the cost more fairly across the regions by basing it on the number of runners from each region.

Action: JN

b. Several changes to the draft document on the SCOA Championships were agreed, including removing the words 'or level A' from the first paragraph, requiring eligible competitors to be BOF members and to pre-enter the event, and for the closing date to be set at the discretion of the organiser. AJ will update and circulate the document.

Action: AJ

c. It was agreed that medals would be awarded to class winners at the SCOA Championships with stickers affixed to identify the age class. No certificates will be awarded from this year onwards.

d. SCOA Championships classic distance: the 2013 event will be held at the November Classic. Medals will be awarded to class winners and will be presented at the event. The SCOA committee has the responsibility to identify prizewinners from the results and to organise this presentation.

Action: AJ to identify a team for this

e. Southern Championship trophies: a proposal from SEOA to renovate these trophies was approved for one year at a cost of around £50. A request to quantify the total costs of this will be sent to SEOA at the same time. The potential abolition of area championships was noted.

Action: AJ

f. Several changes to the draft document on quality monitoring for level B events were agreed. AJ will update and circulate for final comments.

Action: AJ

1038 Secretary's report

With no appointed Secretary, there was nothing to report.

1039 Treasurer's report

JN had distributed his report prior to the meeting. Points to note:

a. Two additional grants were approved, for £35 each to Liz and Alan Yeadon for attending a first aid course.

b. The committee agreed that the preferred way in which to cover the projected shortfall in income from 2015 was by increasing the levy. JN will prepare a proposal for discussion at the AGM.

Action: JN

c. The committee agreed that distributing the surplus from major events between the SCOA clubs would not be beneficial overall as SCOA affiliation fees for clubs would simply rise to compensate.

1040 Updates from British Orienteering

SC reported that a consultancy on sponsorship had concluded that there was a possibility of generating some significant income from certain activities, including the new development initiatives recently started.

1041 Fixtures secretary's report

RS had distributed his report prior to the meeting. Points to note:

a. No offers have been forthcoming to facilitate a bid for BOC/BRC in 2016 or 2017 so this proposal will be shelved

b. Clarification will be sought from Allan Farrington ref. BAOC's intentions regarding hosting the Harvester in 2013 and JIRC in 2014.

Action: RS

1042 Junior squad manager's report

See report distributed prior to meeting.

1043 Coaching officer's report

See report distributed prior to meeting.

1044 Technical officer's report

See report distributed prior to meeting.

1045 Development rep's report

See report distributed prior to meeting.

1046 AGM 2013

Nothing to report.

1047 Any other business

a. KS passed on a request from BKO for a Club Fixtures Secretaries' meeting in the autumn.

Action: RS

b. TS has written a note regarding cancellation of the November Classic in 2012 and this is available from him, on request.

c. TS has written a note on SOC's experience of using the EMIT touch-free system and this, too, is available from him, on request.

d. AJ reported that TVOC is considering buying a defibrillator for use by their normal first aid service provider. No other club expressed interest in sharing this.

1048 Date of next meetings

Thursday 6 June 2013 – 7.30 pm, Newbury (AGM and committee meeting)
Thursday 5 September 2013 – 7.30 pm, Newbury (committee meeting)
Thursday 5 December 2013 – 7.30 pm, Newbury (committee meeting)