

MINUTES OF THE SCOA COMMITTEE MEETING, 15th SEPTEMBER 2011
HELD AT THE FRIENDS MEETING HOUSE, NEWBURY.

Present

Alun Jones	TVOC	Chairman & Club Rep
Caroline Ford	SOFA	Secretary & Club Rep
Jerry Newcombe	BAOC	Treasurer
Katy Stubbs	BKO	Technical Officer & Club Rep
Richard Sharp	TVOC	Fixtures Secretary
Liz Yeadon	Sarum/BKO	Development Committee Rep
Andy MacGregor	BADO	Club Rep
Charles Bromley Gardner	BAOC	Club Rep
Alan Yeadon	Sarum	Club Rep
Simon Bevan	SOC	Club Rep
Mike Forrest		British Orienteering Director
Kevin Bracher	SOC	

936 Apologies

Apologies were received from:

Mike Bray (SN Club Rep)
Colin Hicks (SOC)
Dave Rogers (Coaching Officer)

937 Minutes of the last Meeting

The minutes of the meeting held on 16th June 2011 were accepted as a true record.

938 Matters Arising

a. **Paragraph 914 – SCOA Champs Trophies.** The awards were presented at the first SCOA league event on 11th September 2011.

939 JK 2013 Progress Report

a. **Event Officials.**

(1) Overall officials appointed so far: Safety Officer - Dave Rogers BKO; Treasurer - Jocelyn Andersson BKO; Entries - Christine Vince; Back-up/assistant for co-ordinator – Gina Starling.

(2) There have been positive replies to requests for officials from BKO (and BKO/SARUM) and TVOC members. However day organisers for Day 1, 2 and 4 need to be found urgently. **Action: Club Reps.**

b. **Day 1 Sprint.** Neville Baker of TVOC is the planner. Another possible area has been suggested and its suitability is being assessed.

c. **Day 2 Long/middle.** The venue is Hambleden. Planners are Colin Duckworth TVOC and James Cunnane JOK/TVOC.

d. **Day 3 Long.** The venue is Cold Ash. The Planner is Eric Harper assisted by Denise of BKO and Day Organiser is Liz Yeadon SARUM/BKO.

e. **Day 4 Relays.** The venue is Hambleden. The Planner is Steve Long TVOC.

f. **Website.** It was noted that BO and SCOA had registered separate websites for the JK. This needs to be resolved. **Action: Jerry Newcombe/Katy Stubbs.**

940 **Chairman's Report**

a. The Chairman's report is contained in the remaining agenda items. There is no separate report.

941 **Secretary's Report**

Nothing to report.

942 **Treasurer's Report**

A report from Emily Benham (SARUM) was circulated at the meeting. The treasurer's report was distributed prior to the meeting. Points to note:

a. **Accounts.** Bank balances currently stand at £4,396. SCOA continues to hold £130 which is a ring-fenced BOF grant fund for SOC development work.

b. **Grants.** It was agreed to award a grant of £42.50 to Jim Prowting (TVOC) who has been selected for the England Team to VHI.

c. **SCOA Event Levy.** There are a number of events that have not provided their participation data to BOF. This results in a delay to the assessment of SCOA levies due. Alun Jones agreed to chase TVOC to enter the data and Mike Forrest agreed to extract a report of SCOA participation figures from the BO system and send to Jerry. **Action: Alun Jones, Mike Forrest.**

d. **SCOA Trophies.** Jerry agreed to investigate the options for trophies which could be presented on the day. **Action: Jerry Newcombe.**

943 **Fixtures Secretary's Report**

See report distributed prior to meeting. Points to note:

a. **Event Registration.** The on-line event registration system has been revised again, with the aim of making data entry simpler. Comments on it are to be passed to Richard. It was noted that many events do not have full details of officials and the venue specified.

Action: Club Reps.

b. **Major Events.** SCOA's responsibilities for major events have been revised and we are now in the list for the Southern Champs in 2014 (BKO) and the Yvette Baker Trophy final in 2014 (6 July 2014) but no other commitments in 2013, apart from the JK. The British

Middle and Sprints Champs may also be in the region in 2014, depending on the area chosen for the JK sprint. SCOA's turn for the BOC/BRC is 2019.

c. **Fixtures Meetings.** The next SCOA fixtures meeting will be held on 4 October 2011 and the next National Fixtures meeting is on 15 October 2011.

d. **Masters Cup.** The Senior Competitions Group's future is uncertain as a result of BOF's governance review, and therefore it is not clear what would happen to the Masters Cup beyond 2012.

944 Junior Squad Manager's Report

See report distributed prior to meeting. Points to note:

a. **JIRCS.** At the JIRCS held in July overall SCOA finished 6th out of 12. In the Individual competition SCOA was 8th overall, but in the relays came 4th overall, a fantastic result. SCOA was also 6th in the boys and girls competitions.

b. **Fundraising.** The Junior Squad are organising an event at the Army Air Corps Championships on 26th October 2011 as part of their annual fundraising effort.

945 Coaching Officer's Report

See report distributed prior to meeting. It was noted that in the BKO section "Jeremy" should read as "Jason" Edwards.

a. **UKCC Level 3 Orientation course.** Dave Rogers is planning to attend a UKCC Level 3 Orientation course on 28th September 2011 – this will allow him to assess Level 3 coach education courses.

b. **Coaching Committee.** The next British Orienteering Coaching Committee is on Saturday, 12th November 2011. The SCOA Coaching Officer is planning to attend.

c. **Terminology.** It was commented that using "skills" terminology rather than "coaching" may attract more participants to training sessions.

946 Technical Officer's Report

There was nothing particular to report as the Rules Group had not met since the previous SCOA meeting.

947 Development Officer's Report

a. There was nothing particular to report except that the Development Committee next meets on 1st October 2011.

b. Clubs are asked to forward to Liz comments about Community Clubs - particularly whether any new ones are being set up; progression of those which have started; any good news; any problems. Reports on the progress of any development grants which have recently been awarded was also requested. **Action: Club Reps.**

c. It was noted that there was some confusion over coaches for Community Clubs i.e. whether they should be found from members of established clubs or from the general community.

948 Communications

a. **Website.** Alun has approached Tim Booth regarding options for managing the website. The website will be tweaked structurally however it is up to committee members to maintain its currency. Suggestions for improvement include: a photo album, success stories, news items to include an expiry date and a section on the JK. More suggestions are very welcome.
Action: Club Reps.

b. **SCOA Newsletter.** Still no volunteers for a newsletter editor however it was felt that if the website is brought up to date and proves useful a volunteer for editor may come forward. In the meantime Alun offered to circulate to SCOA committee a copy of his post committee meeting summary that he sends to TVOC members for clubs to pass on to their members should they wish to do so.
Action: Alun Jones and Club Reps.

949 Updates from British Orienteering

- a. **BO Governance Review.** A SCOA response was sent to British Orienteering, in time for their deliberations at their Board meeting on 6th July. The outcome is expected to be discussed at the BO Board meeting on 21st September 2011.
- b. **Committee Review.** Volunteers will soon be sought for Chair designate for the new Event and Competitions Committee.
- c. **Membership and Levy Review.** Mike Forrest agreed to provide an update on the membership and levy review.
Action: Mike Forrest.
- d. **Club Details on BO Website.** It was noted that on the BO website a drop down menu for further information on clubs presented inconsistent data. Mike Forrest agreed to investigate.
Action: Mike Forrest.
- e. **Association and Club Conference – 15th October 2011.** Committee members were reminded of the requirement to nominate their representatives to BO by 19th September 2011. As at least three members of the SCOA committee were attending with a “club hat” on SCOA interests should be adequately covered without having to find additional SCOA only representatives. Attendees include Alun Jones, Katy Stubbs and Dave Rogers.
Action: Club Reps.

950 Any Other Business

a. **JOK Constitution.** The committee raised no concerns regarding the proposal below to amend the JOK constitution..

MEMBERSHIP

1. Ordinary Membership Ordinary membership shall be available only to matriculated members of Oxford University.

2. Honorary Membership Individuals who are not matriculated members of Oxford University may be elected as honorary members. Each candidate for honorary

membership must have or have had a strong personal association with Oxford University Orienteering Club, and their election must be approved by a simple majority at a general meeting. No honorary member shall be elected if the total number of honorary members immediately after their election would exceed 10% of the total membership of the club. Once elected, honorary members shall pay any membership fee specified for ordinary members, and they shall possess all the rights, privileges and liabilities of ordinary membership.

b. **Affiliation of NAC.** A proposal for NAC affiliation to SCOA had been received from John Burrows of Cheltenham. The secretary sent a reply on 26th August 2011 stating that affiliation was refused on the grounds that as NAC is not in the SCOA area nor able to put on events in the SCOA area it therefore cannot meet the objectives of SCOA.

c. **SCOA vs SEOA Competition.** It had been suggested that a SCOA vs SEOA competition may raise the profile of SCOA. Following some discussion it was agreed that a SCOA inter-club competition may be more appropriate. Jerry agreed to liaise with Ken Ricketts, organiser of the SCOA League, regarding a club scoring system based on league event results.
Action: Jerry Newcombe

951 Date of Next Meetings

Thursday 1st December 2011 – 7.30pm, Newbury. Note Secretary is abroad.
Thursday 15th March 2012 – 7.30 pm, Newbury.

C E Ford
SCOA Secretary