

MINUTES OF THE SCOA COMMITTEE MEETING, 6th JUNE 2013 HELD AT THE FRIENDS'
MEETING HOUSE, NEWBURY

Present

Alun Jones	TVOC	Chairman & Club Rep
Jerry Newcombe	BAOC	Treasurer
Katy Stubbs	BKO	Technical Officer & Club Rep
Dave Rogers	BKO	Coaching Officer
Liz Yeadon	SARUM	Development Officer
Terry Smith	SOC	Club Rep
Alan Yeadon	SARUM	Club Rep
Mike Bray	SN	Club Rep
Allan Farrington	BAOC	Club Rep
Richard Sharp	TVOC	Fixtures Secretary

1049. Apologies

Apologies were received from:
Scott Collier(BO – SCOA Liaison)
Ian Webb (JOK)
Caroline Ford (SOFA)
Gill Mann (BADO)

1050 Minutes of the last meeting

The minutes of the meeting held on 7th March 2013 were accepted as a true record.

1051 Matters arising

a.. Paragraph 1016c: Proposals to fill vacant officials' roles. Club reps to continue canvassing for candidates for the position of Secretary.

Action: Club reps continuing

b. Paragraph 1025f: The ESG minutes from October 2012 & March 2013 are now available on the BOF website.

c.. Paragraph 1041b: BAOB is now hosting the 2013 Harvester ; 2014 JIRC still does not have a Club/venue.

1052 JK2013 Report

KS distributed her report at the meeting. The main points to note were:

a. The event was a great success with much positive feedback. The only niggles appeared to be over problems with EMIT card failures.

b. The number of entries was up on all days but many people entered earlier than usual so that income was not significantly increased over budget. However, there were good EOD figures and the Relay entry numbers were good with later entries, which cost more, so these two significantly increased the event income.

c. Both bussing on Day 3 & the hire of fencing for the Sprint added extra costs.

d. The JK Account has not yet been finalised but it appears that the total surplus is likely to be significantly higher the original target of £25,000. This will drop as everything is finalised but SCOA should see a return of around £11,000 at least.

The Committee again thanked Katy for all of her efforts.

1053 Chairman's report

AJ had distributed his report prior to the meeting. Points to note:

a. **SCOA Championships** - the requirements for these have been amended in the light of comments received and the Final version is now on the SCOA website.

b. **SCOA Relay Championships:** These will be held at the Sarum Moonraker relays at Fonthill on Sunday 7th July 2013.

c. **SCOA Sprint Championships:** it was agreed that these will now be held at TVOC's Urban event at the Rutherford Appleton Laboratories, nr. Didcot on Monday 26th August 2013. This will have two consecutive sprint races , using two separate maps to give a combined finishing time to give the overall positions.

Club Reps are asked to ensure that these two events are publicised within their Clubs

Action: Club Reps

d. **SCOA Championships classic distance:** the 2013 event will be held at the November Classic. Medals will be awarded to class winners and will be presented at the event. The SCOA committee has the responsibility to identify prizewinners from the results and to organise this presentation. A small team has been created to deal with this.

Action: AJ/JN/LY

Medals for all of the SCOA Championships have now been purchased.

e. **Level B Events Questionnaire:** The completed document has been circulated to the Committee but SOC has now suggested the additional questions concerning what defines a Level B event:

1. Was the area embargoed?
2. Number of starters?
3. Which courses were offered?
4. Did you seed the top-ranked competitors in each class?

There were no further comments so these questions will now be added to the Final document which will be issued to the Organiser after each Level B event.

1054 Secretary's report

With no appointed Secretary, there was nothing to report.

1055 Treasurer's report

JN had distributed his report prior to the meeting. Points to note:

a. Grant Requests:

- ⤴ It was agreed to raise the amount given to Roger Thetford for attending a First Aid course to £50 and this will be the new maximum for First Aid Courses for Coaches.
- ⤴ It was agreed to give Tamsin Moran (SOC) & Tim Morgan (SOC) 50% of £175 participation fee to attend at Badaguish (£87.50 each);
- ⤴ Peter Bray was awarded a 50% grant towards the participation fee of £200 to represent GB at JWOC despite him currently being a member of CLOK (he is currently at Durham University). He is still also a member of SN. This was agreed (£100) with the proviso that it is conditional on his helping with the Junior Squad from time to time when he is back in the South.

Action MB (to inform PB!)

- ⤴ Roger Baker has requested funds for engraving 4 Southern Champs trophies on behalf of 3 TVOC members - £50 was agreed.

b. Event levies: The new levy system seems to be working well. However, income was reduced in the period Jan - Mar 2013, due to fewer events due both to bad weather & involvement with the JK. The Treasurer noted that SN needs to register events in SCOA as SCOA events rather than SEOA events. Jerry will chase the Club & Mike will talk to the Fixtures Secretary

Action: JN/ MB

1056 Updates from British Orienteering

Main Issues:

- ⤴ Independent Directors are required - the advert is on the British Orienteering website.
- ⤴ Association Chairs are being invited to sit on the interview panel for the Independent Directors; this will be done by rota. AJ asked whether an Association Chair could delegate this task to a more qualified person within the Region?

Action: AJ to ask SC

1057 Fixtures secretary's report

RS had distributed his report prior to the meeting. Points to note:

a. British Sprints/ Middle Distance Championships 2016: Club/ Venue needed for these - with the events being held in June/ October 2016 Responses are required asap - by the next Committee meeting in September, please

Action: Club Reps to RS

b. New SOC Fixtures Rep - Terry Smith has agreed to do this task for SOC

c. Autumn SCOA Fixtures Rep meeting: - Richard agreed to organise this, probably in October

Action: RS

1058 Junior squad manager's report

See report distributed prior to meeting.

1059 Coaching officer's report

DR had distributed his report prior to meeting. Points to note.

a. **Reports:** Please note that the BKO report is not correct; WIGHTO has not responded with any updates.

b. **Coaching Committee:** held their last meeting on 10th November 2012. This Committee has now been disbanded & a short term task group set up, to report back to the BO Board in June.

c. **Annual Meeting of Association Coaching Coordinators:** This group met in May 2013; It deals with the moderation of CPD and acts as an advisory group on all CPD matters. They agreed to modify the CPD scoring to add points for other training activities such as First Aid courses. This will come out in June and be sent to all Coaches.

d. **CPD logs** - a total of 14 Coaches have now had their CPD logs reviewed, extending their Licences to the end of 2015.

e. **TOPS Training courses** - ideal for teachers, youth leaders etc. SLOW is offering a couple of courses in June/ October. Details have been circulated to Club coaching contacts.

1060 Technical officer's report

KS had distributed her report prior to meeting. One point of action:

a. **Application to become a Grade C Controller:** an Application to become a Grade C Controller had been received from Liz Yeadon (Sarum). Supported by all. LY thanked all concerned. KS will inform BOF

Action: KS

1061 Development officer's report

LY had distributed her report prior to meeting. One point of action:

a. **Publicity activity:** It was agreed that LY would contact Mike Shires (TVOC) regarding his Publicity activities to see if a more general SCOA Publicity meeting in the Autumn might be arranged. If this could not happen, LY would cascade ideas from Mike to the other Club Publicity Reps.

Action: LY

1062 Any other business

a. TS raised a number of questions regarding Insurance cover & the possible liabilities of Club members & Officials:

- Q1 What liabilities are club officers and members exposed to with respect to their actions as members of an unincorporated sports club?
- Q2 What are the differences in liability between Incorporated and Unincorporated clubs, with reference to club officers and members?
- Q3 What are the limits of cover provided by BO insurance?

JN noted that Club personnel must adhere to the Rules for each style of event to ensure complete cover as it is currently. Problems are arising particularly with Urban events.

There was some discussion on this tricky area; Terry agreed to follow this up with Mike Hamilton (Chief Executive, British Orienteering).

Action: TS

b. AF raised the question about the need for Reports to be taken as read at each meeting so that discussion was not about the past but could move on to the future. This could speed up meetings. It was agreed to try this at the next meeting.

Action: All

c. AY raised the question of how other Clubs deal with the question of who is still out in the forest at pre-entry Level C events as the MTRO is not necessarily completely accurate. He was directed to the Event safety course notes.

d. Dropbox - there was some discussion as to the acceptability of the use of Dropbox to send out Committee documents as some members cannot access this easily either because of their computer setup or because they have to access them through work computers. TS volunteered to work with JN to try to sort this out.

Action: TS/JN

1063 Dates of next meetings

Thursday 5 September 2013 – 7.30 pm, Newbury (Committee meeting)

Thursday 5 December 2013 – 7.30 pm, Newbury (Committee meeting)